

**CAMDENTON R-III SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING**

**Regular Meeting – Administration Building, Board Room
August 11, 2014 – 5:30 p.m.**

Present:

Chris C. McElyea	President	Dr. Tim Hadfield	Superintendent
Nancy A. Masterson	Vice President	Roma France	Assistant Superintendent
Selynn Barbour	Treasurer	Dr. Ryan Neal	Assistant Superintendent
Jackie Schulte	Member	Linda Leu	Secretary
Laura L. Martin	Member		
Tom Williams	Member		
Courtney R. Hulett	Member		

Absent:

I. CALL TO ORDER & RECITE PLEDGE OF ALLEGIANCE

The Camdenton R-III Board of Education met in Regular Session in the Board Room of the Administration Office on Monday, August 11, 2014. The meeting was called to order by President McElyea at 5:30 p.m. The pledge of allegiance was recited.

II. APPROVAL OF AGENDA

Regular Meeting – August 11, 2014
Strategic Plan Goal Area – Governance

Motion: Move to approve the agenda of the Regular August 11, 2014, meeting as presented.
Barbour/Schulte - all ayes.

III. SET LEVY FOR 2014-2015 SCHOOL YEAR (2014 TAX YEAR)

Strategic Plan Goal Area – Governance

A. PRESENTATION OF THE 2014-2015 SCHOOL TAX RATE

The recommendation for the Camdenton R-III School District tax levy by fund was presented. These amounts are consistent with the figures presented in the budget which was approved in late June.

B. PUBLIC COMMENT

There was no public comment.

C. SET TAX LEVY FOR THE 2014-2015 SCHOOL YEAR

Motion: Pursuant to Amendment 2, move to set the tax levy rate of \$2.87 for the 2014-2015 fiscal year broken out by fund as follows: \$1.33 Incidental Fund 1, \$1.18 Teachers Fund 2, \$0.31 Debt Service Fund 3, and \$0.05 Capital Projects Fund 4.

Barbour/Masterson - all ayes.

IV. PUBLIC COMMENT

Strategic Plan Goal Area – Parent & Community Development

There was no public comment.

V. CONSENT ITEMS

Strategic Plan Goal Area – Governance

A. Approve Minutes and Documentation of July 14, 2014, Board of Education Meeting

B. Set 2014-2015 Tuition Rates

Information regarding proposed tuition rates for 2014-2015 was presented. These rates are based on information obtained on the District's Annual Secretary to the Board Report. Elementary tuition would be \$9,200 and secondary tuition would be \$10,900. These rates would be for students new to the District. We further

recommend that our grandfathered students continue to be grandfathered but raise the tuition rate by \$500 as we have done the past four years, or \$6,200 for 2014-2015.

- C. **New Course Approval**
The PLTW curriculum includes a course, STEM, that all Oak Ridge Intermediate students will take in the special schedule rotation.
- D. **Summer School Program Report**
Larry Lewis, Director of the Summer School program, has submitted a written report on the 2014 summer school program.
- E. **Accept Bid for Wireless Access Points**
Two bids were received for wireless access points. The recommendation was to accept the bid from Yellow Dog Networks, Inc.
- F. **Surplus Property Sale Items**
Per Board policy the District needs Board approval to sell surplus property items. A tentative list of items for sale was presented. The list will be revised throughout August and a finalized list will be presented for Board approval at the September Board meeting.

Motion: Move to approve consent items as presented, excluding item A.
Masterson/Barbour – all ayes.

Motion: Move to approve consent item A. as presented.
Masterson/Schulte - all ayes; Barbour abstained, absent.

VI. APPROVAL OF BILLS

Strategic Plan Goal Area – Governance

Motion: Move to approve all bills as submitted.
Schulte/Hulett – all ayes.

VII. APPROVAL OF TREASURER’S REPORT

Strategic Plan Goal Area - Governance

Motion: Move to approve the June 2014 revised Treasurer’s Report as submitted.
Barbour/Schulte - all ayes.

Motion: Move to approve the July 2014 revised Treasurer’s Report as submitted.
Barbour/Masterson - all ayes.

VIII. NEW BUSINESS

A. LIBRARY MEDIA SERVICES REPORT

Sheena Self presented the Library Media Services report for 2013-2014, including goals met regarding increased collaboration and covering of power standards. New technology is continually changing the way libraries are doing business.

Strategic Plan Goal Area – Governance

No motion necessary.

B. CURRICULUM & INSTRUCTIONAL EFFECTIVENESS (Professional Development)

Dr. Neal discussed the direction that professional development will take for the 2014-2015 school year. A brief overview of each initiative was provided, which included: instructional coaches, model schools, i-Ready, Math in Focus Pilot, Leader in Me, Instructional Support Days, High Schools That Work, Making Middle Grades Work, and Technology Centers That Work.

Strategic Plan Goal Area – Governance

No motion necessary.

C. BOARD POLICY UPDATES

The Board had a first read of the following policies.

Strategic Plan Goal Area – Governance

POLICY CODE	POLICY TITLE
AC	Prohibition Against Discrimination, Harassment and Retaliation
ADF	District Wellness Program
AH	Use of Tobacco Products and Imitation Tobacco Products
EF	Food Service Management
EFB	Free and Reduced-Price Food Service
ILA	Test Integrity and Security
JECA	Admission of Students (Version 2)

No motion necessary.

IX. UNFINISHED BUSINESS**A. ELEMENTARY CONSTRUCTION UPDATE**

Dr. Hadfield provided construction project updates. The possibility of granting an easement to the City of Osage Beach for a turning lane in front of the new Osage Beach Elementary was discussed.

Strategic Plan Goal Area – Facilities/Support/Instructional Resources

Motion: Move to approve payment of an invoice for \$6,828.42 to ACI Boland for the Hurricane Deck Elementary construction project as presented.

Masterson/Schulte – all ayes; Barbour abstained, nepotism.

Motion: Move to grant the City of Osage Beach an easement on Nichols Road for a turn lane for Osage Beach Elementary when needed.

Barbour/Masterson – all ayes.

Motion: Move to approve change order number 1 for the Hawthorn and Oak Ridge Intermediate Schools secure entries projects as presented.

Martin/Williams – all ayes.

X. BOARD WRAP-UP

This is an opportunity for the Board to report on upcoming meetings, meetings attended, registrations, and deadlines. The following items were discussed:

Strategic Plan Goal Area - Governance

- Board and Administration Potluck Dinner – August 16, 2014, 7:00 p.m.
- All-Staff Breakfast – Monday, August 18, 7:00 a.m.
- August Special Board Meeting – August 26, 2014, 7:30 a.m. Representatives Franklin and Miller are scheduled to be present to discuss tax cuts and the override session.
- September Regular Board Meeting Date – September 15, 2014
- September Board Meeting Reports tentatively include: A+ Program/School to Work Report, Buildings & Grounds Review, and District Safety
- MSBA Annual Conference, September 25-28, 2014. (Must register by August 29th or fee increases.)
- MSBA Legislative Forum Date – February 17, 2015

No motion necessary.

XI. EXECUTIVE SESSION

In compliance with State Statute 610.021 (closed meetings and closed records), move that the Board go into Executive Session for the following purposes:

- 1) Hiring, firing, disciplining, or promoting particular employees (610.021)(3).

- 2) Individually identifiable personnel records, performance ratings, or records pertaining to employees (610.021)(13).

Strategic Plan Goal Area - Governance

Motion: Move to adjourn to Executive Session.

Martin/Schulte - Roll call vote: Martin – aye, Williams – aye, Hulett – aye, McElyea – aye, Schulte – aye, Barbour – aye, and Masterson – aye.

XII. ADJOURN MEETING

Motion: Move that the meeting adjourn.

Barbour/Schulte - all ayes.

Meeting adjourned at 7:57 p.m.

Chris C. McElyea - President of the Board

Linda Leu – Secretary of the Board

DRAFT

OZARK CONFERENCE TAX RATES
2013-2014

District	Tax Rate
Waynesville	\$2.75
Camdenton	\$2.87
Rolla	\$3.2196
Lebanon	\$3.22
West Plains	\$3.6471
Joplin	\$3.66
Springfield	\$3.9095

OFFICE OF MISSOURI STATE AUDITOR

MEMORANDUM
August 06, 2014

TO: 30-015-0002 Camdenton R-III School District
FROM: Becky Webb, CPA
Local Government Supervisor
RE: Setting of 2014 Property Tax Rates

The following are the tax rate computational forms that have been reviewed. Please follow the steps below to complete the process of setting your 2014 Property Tax Rate(s).

1. Lines G - BB on the tax rate summary page should be completed to show the actual tax rate(s) to levy.
2. Please sign and date the tax rate summary page.
3. Please submit the finalized tax rate forms ready for certification to the County Clerk of each county that your political subdivision resides in. The County Clerk must also sign the tax rate summary page and indicate the proposed tax rate to be entered on the tax books before submitting to the State Auditor's Office for final review and certification.

If the attached pro forma calculation differs from the questionnaire submitted for review, please review the following line items for the reason(s) for the difference.

Form A, Line 2b - New Construction and Improvements - Personal Property

Section 137.073.4, RSMo, states, the aggregate increase in valuation of personal property for the current year over that of the previous year is the equivalent of the new construction and improvements factor for personal property.

Form A, Line 5 - Prior Year Assessed Valuation

If the 2014 questionnaire has a different amount on Form A, Line 5 than was previously submitted, we had to revise the 2013 calculation for this change. The revised 2013 tax rate ceiling is limited on the 2014 Tax Rate Summary Page, Line A. A copy of the revised 2013 calculation is available on your menu screen, please keep this form for you files.

Tax Rate Summary Page, Line AA - Debt Service

If Form C, Line 3 is lower than originally reported, we reduced this line item, as it was too high. The estimated cost of collection is normally 2% to 10% of Line 2.

If the pro forma calculation has a different amount on Form C, Line 4 than originally reported, it was reduced as it appeared to be too high based on the bonds registered with our office.

(SCHOOL DISTRICTS ONLY) Form A, Line 14

We revised the information the school district submitted on Line 14 to the amount computed by the Department of Elementary and Secondary Education (DESE).

If you have any questions about the enclosed forms, please contact the tax rate section at (573) 751-4213.)

P.O. Box 869 • Jefferson City, MO 65102 • (314) 751-4213 • FAX (573) 751-7844



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/6/2014
(2014)

Informational Tax Rate Data
For SCHOOL DISTRICTS Levying a Single Rate on ALL PROPERTY

Camdenton R-III School District 30-015-0002 Operating Funds-Schools
Name of Political Subdivision Political Subdivision Code Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reductions been taken in prior even numbered years. The information on this page should not be used in the current year unless the taxing authority wishes to increase any voluntary reduction(s) taken in prior even numbered years, and follows the following steps in an even numbered year:
Step 1: The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2: Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Informational Tax Rate Summary Page Information	Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken
A. Prior Year Tax Rate Ceiling (Prior Year Tax Rate Summary Page, Line F from Column 1)	2.4673
B. Current Year Rate Computed (Informational Form A, Line 21 below)	2.4616
C. Amount of Increase Authorized by Voters for Current Year (Informational Form B, Line 16 below)	2.5600
D. Rate to Compare to Maximum Authorized Levy (Line B (if no election), Otherwise Line C (if there was an election))	2.5600
E. Maximum Authorized Levy (Greater of Prior Year Line B or Current Year Line D (if there was an election), Otherwise Prior Year Line E)	3.7500
F. Tax Rate Ceiling if No Voluntary Reductions were Taken in a Prior Even Numbered Year (Lower of Line D or E)	2.5600

Informational Form A, Page 2 Information	
9. Percentage Increase in Adjusted Valuation (Form A, Line 4 - Line B) / Line 8 x 100	1.7528%
10. Increase in Consumer Price Index as Certified by the State Tax Commission	1.5009%
11. Adjusted Prior Year Assessed Valuation (Form A, Line 8)	1,076,942,635
12. (2013) Tax Rate Ceiling From Prior Year (Informational Summary Page, Line A from above)	2.4673
13. Maximum Prior Year Adjusted Revenue from Locally Assessed Property that existed in both years. (Line 11 x Line 12) / 100	26,571,391
14. Maximum Prior Year Adjusted Revenue from State Assessed Property (before reductions), Provided by DESE	596,237
15. Total Adjusted Prior Year Revenue (Line 13 + Line 14)	27,167,628
16. Permitted Reassessment Revenue Growth The percentage entered on Line 16 should be the lower of the actual growth (Line 9), the CPI (Line 10), or 5%. A negative figure on Line 9 is treated as a zero for Line 16 purposes. Do not enter less than 0, nor more than 5%.	1.5000
17. Additional Reassessment Revenue Permitted (Line 15 x Line 16)	407,514
18. Total Revenue Permitted in Current Year from property that existed in both years. (Line 15 + Line 17)	27,575,142
19. Estimated Current Year Revenue from State Assessed Property (before reductions) originated by school district	600,000
20. Revenue Permitted from Existing Locally Assessed Property (Line 18 - Line 19)	26,975,142
21. Adjusted Current Year Assessed Valuation (Form A, Line 4)	1,095,818,975
22. Maximum Tax Rate Permitted by Article X, Section 22 and Section 137.073 RSMo. If No Voluntary Reduction was Taken (Line 20 / Line 21) x 100	2.4616

Informational Form B, Page 2 Information	
7. Prior Year Tax Rate Ceiling to Apply Voter Approved Increase to. (Informational Tax Rate Summary Page, Line A if increase to an Existing Rate, Otherwise 0)	---
8. Voter Approved Increased Tax Rate to Adjust (if an "increase of" ballot, Line 6 + Line 7; if an "increase to" ballot, Line 8)	---
9. Adjusted Prior Year Assessed Valuation (Form A, Line 8)	---
10. Maximum Prior Year Adjusted Revenue from property that existed in both years. (Line 8 x Line 9 / 100)	---
11. Consumer Price Index (CPI) as Certified by the State Tax Commission	---
12. Permitted Revenue Growth for CPI (Line 10 x Line 11)	---
13. Total Revenue Allowed from the Additional Voter Approved Increase from property that existed in both years. (Line 10 + Line 12)	---
14. Adjusted Current Year Assessed Valuation (Form A, Line 4)	---
15. Adjusted Voter Approved Increased Tax Rate (Line 13 / Line 14 x 100)	---
16. Amount of Rate Increase Authorized by Voters for the Current Year (if Line 8 > Line 15, then Line 8, Otherwise, Line 15)	---

(Form Revised 06-2014)

Information Tax Rate Data



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/6/2014
(2014)

Tax Rate Summary
For SCHOOL DISTRICTS Levying a Single Rate on ALL PROPERTY

Camdenton R-III School District 30-015-0002 Operating Funds-Schools
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the County Clerk to forward to the State Auditor's Office.
The information to complete the Tax Rate Summary Page is available from prior year forms, completed on the attached forms, or completed on this page.
Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered years. If it is an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling established in its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the Informational Tax Rate Data page at the end of these forms provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).
For Political Subdivision Line in Calculating its Tax Rate

A. Prior Year Tax Rate Ceiling as defined in Chapter 137 RSMo. Revised if the Prior Year Data Changed or a Voluntary Reduction was taken in a Non-Reassessment Year. (Prior Year Tax Rate Summary Page, Line F from Column 2)	2.4673
B. Current Year Rate Computed Pursuant to Article X, Section 22 of the Missouri Constitution and Section 137.073, RSMo. (Use Voter Approved Increase (Form A, Line 22))	2.4616
C. Amount of Rate Increase Authorized by Voters (If Same Purpose) Greater of the Voter Approved Increase or Voter Approved Increase Adjusted to provide the revenue available if applied to the prior assessment & increased by the CPI%. (Form B, Line 16) OR Increase to the Total Operating Levy up to \$1.75 per Amendment 2, if Applicable. Date the School Board Decided to Use Amend. 2 (if using Amend. 2): 08/11/2014	2.5600
D. Rate to Compare to Maximum Authorized Levy to Determine Tax Rate Ceiling (Line B (if no election), Otherwise Line C (if there was an election))	2.5600
E. Maximum Authorized Levy Greater of the 1994 rate or most recent voter approved rate (Greater of Prior Year Line B or Current Year Line D (if there was an election), Otherwise Prior Year Line B)	3.7500
F. Current Year Tax Rate Ceiling (Lower of Line D or E) Maximum Legal Rate to Comply with Missouri Laws	2.5600
G1. Less Required Proposition C (Sales Tax) Reductions from Tax Rate Ceiling (Line F), If Applicable Circle the type of waiver your district has: <input checked="" type="checkbox"/> None <input type="checkbox"/> Partial <input type="checkbox"/> No Attach a copy of the DESE Prop C Reduction Worksheet if there is no waiver.	Full
G2. Less 20% Required Reduction 1st Class Charter County School District NDF Submitting an Estimate Non-Binding Tax Rate to the County(ies) taken from Tax Rate Ceiling (Line F)	N/A
H. Less Voluntary Reduction By School District taken from Tax Rate Ceiling (Line F). WARNING: A VOLUNTARY REDUCTION TAKEN IN AN EVEN-NUMBERED YEAR WILL LOWER THE TAX RATE CEILING FOR THE FOLLOWING YEAR	0
I. Plus Allowable Recoupment Rate added to the Tax Rate Ceiling (Line F). If Applicable (Attach Form G or H)	0
J. Tax Rate To Be Levied (Line F - Line G1 - Line G2 - Line H + Line I)	2.56
AA. Rate To Be Levied For Debt Service If Applicable (Form C, Line 12)	.3100
BB. Additional Special Purpose Rate Authorized By Voters After the Prior Year Tax Rates Were Set. Greater of the Voter Approved Increase or Voter Approved Increase Adjusted to provide the revenue available if applied to prior year assessment & increased by CPI%. (Form B, Line 16 if a Different Purpose)	---

CERTIFICATION
I, the undersigned, Superintendent (Office) of Camdenton R-III (School District) levying a rate in Camdenton, MO (County) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best knowledge and belief. Please complete Line G - BB, sign this form, and return to the County Clerk(s) for final certification.

8-12-2014 Timothy Hadfield 573-34689213
(Date) (Signature) (Print Name) (Telephone)
Proposed rate to be entered on tax books by County Clerk
Based on Certification from the Political Subdivision: Lines J AA BB
Section 137.073 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.
(Date) (County Clerk's Signature) (County) (Telephone)

(Form Revised 06-2014)

Tax Rate Summary Page

PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED 8/6/2014
Tax Rate Form A (2014)
For SCHOOL DISTRICTS Levying a Single Rate on ALL PROPERTY
Camden-ton R-III School District 30-015-0002 Operating Funds-Schools
Name of Political Subdivision Political Subdivision Code Purpose of Levy
The final version of this form MUST be sent to the County Clerk to forward to the State Auditor's Office.
Computation of reassessment growth and rate for compliance with Article X, Section 22 and Section 137.073, RSMo.

1. (2014) Current Year Assessed Valuation
Include the current locally assessed valuation obtained from the County Clerk, County Assessor, or comparable office finalized by the local board of equalization.
(a) 936,835,560 + (b) 175,893,277 = 1,116,728,837
(Royal Estate) (Personal Property) (Total)

2. Assessed Valuation of New Construction and Improvements
2(a) - Obtained from the County Clerk or County Assessor
2(b) - Increase in Personal Property. Use the formula listed under Line 2(b).
(a) 19,330,600 + (b) 1,079,262 = 20,909,862
(Royal Estate) (Total)
Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b)
If Line 2b is Negative, Enter Zero

3. Assessed Value of Newly Added Territory
Obtained from the County Clerk or County Assessor.
(a) 0 + (b) 0 = 0
(Royal Estate) (Personal Property) (Total)

4. Adjusted Current Year Assessed Valuation
[Line 1 (Total) - Line 2 (Total) - Line 3 (Total)]
1,095,818,975

5. (2013) Prior Year Assessed Valuation
Include prior year locally assessed valuation obtained from the County Clerk, County Assessor, or comparable office finalized by the local board of equalization.
Note: If this is different than the amount on the Prior Year Form A, Line 1, then revise the Prior Year tax rate form to re-calculate the Prior Year Tax Rate Ceiling. Enter the revised Prior Year Tax Rate Ceiling on this year's Tax Rate Summary Page, Line A.
(a) 898,128,020 + (b) 178,814,015 = 1,076,942,035
(Royal Estate) (Personal Property) (Total)

6. Assessed Value of Newly Separated Territory
Obtained from the County Clerk or County Assessor.
(a) 0 + (b) 0 = 0
(Royal Estate) (Personal Property) (Total)

7. Assessed Value of Property Locally Assessed in Prior Year, but State Assessed in Current Year
Obtained from the County Clerk or County Assessor.
(a) 0 + (b) 0 = 0
(Royal Estate) (Personal Property) (Total)

8. Adjusted Prior Year Assessed Valuation
[Line 5 (Total) - Line 6 (Total) - Line 7 (Total)]
1,076,942,035

(Form Revised 06-2014)

Form A, Page 1 of 2

PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED 8/6/2014
Tax Rate Form A (2014)
For SCHOOL DISTRICTS Levying a Single Rate on ALL PROPERTY
Camden-ton R-III School District 30-015-0002 Operating Funds-Schools
Name of Political Subdivision Political Subdivision Code Purpose of Levy
The final version of this form MUST be sent to the County Clerk to forward to the State Auditor's Office.
Computation of reassessment growth and rate for compliance with Article X, Section 22 and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered years. If in an even numbered year, the political subdivision votes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information on the International Tax Rate Data page at the end of these forms provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

9. Percentage Increase in Adjusted Valuation of existing property in the current year over the prior year's assessed valuation.
[(Line 4 - Line 8) / Line 8] x 100
1.7528%

10. Increase in Consumer Price Index as Certified by the State Tax Commission.
1.5009%

11. Adjusted Prior Year Assessed Valuation (Line 8)
1,076,942,035

12. (2013) Tax Rate Ceiling From Prior Year (Tax Rate Summary Page, Line A)
2.4673

13. Maximum Prior Year Adjusted Revenue from Locally Assessed Property that existed in both years
[(Line 11 x Line 12) / 100]
26,571,291

14. Maximum Prior Year Revenue from State Assessed Property (before reductions)
Provided by the Department of Elementary & Secondary Education.
595,237

15. Total Adjusted Prior Year Revenue (Line 13 + Line 14)
27,166,528

16. Permitted Reassessment Revenue Growth
The percentage entered on Line 16 should be the lower of the actual growth (Line 9), the CPI (Line 10), or 5%. A negative figure on Line 9 is treated as a zero for Line 16 purposes. Do not enter less than 0 or more than 5%.
1.5000

17. Additional Revenue Permitted (Line 15 x Line 16)
407,514

18. Total Revenue Permitted in Current Year
from property that existed in both years. (Line 15 + Line 17)
27,574,042

19. Estimated Current Year Revenue from State Assessed Property (before reductions) The school district should use its best estimate. (i.e. same amount as Line 14, current year's Line 14 multiplied by the percentage increase in state assessed valuation per the State Tax Commission, or using the best educated guess)
600,000

If this amount declines substantially from the amount on Line 14, please provide written documentation to explain the reasons for such difference.
20. Revenue Permitted from Existing Locally Assessed Property *
(Line 18 - Line 19)
26,974,042

21. Adjusted Current Year Assessed Valuation (Line 4)
1,095,818,975

22. Maximum Tax Rate Permitted by Article X, Section 22 and Section 137.073 RSMo.
[(Line 20 / Line 21) x 100]
Round a fraction to the nearest one/one hundredth of a cent.
Enter this rate on Tax Rate Summary Page, Line B.
2.4616

* To compute the total property tax revenues BILLED for the current year (including revenues from all new construction & improvements & assessed property), multiply Line 1 by the rate on Line 22 and divide by 100. The property tax revenues BILLED would be used in estimating budgeted revenues.

(Form Revised 06-2014)

Form A, Page 2 of 2

PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED 8/6/2014
Tax Rate Form C (2014)
For SCHOOL DISTRICTS Levying a Single Rate on ALL PROPERTY
Camden-ton R-III School District 30-015-0002 Debt Service
Name of Political Subdivision Political Subdivision Code Purpose of Levy
The final version of this form MUST be sent to the County Clerk to forward to the State Auditor's Office.
Debt Service Calculation for General Obligation Bonds Paid for with Property Taxes.

The tax rate for Debt Service will be considered valid if, after making the payment(s) for which the tax was levied, the bonds remain outstanding, and the debt fund reserves do not exceed the following year's payments.
Since the property taxes are levied and collected on a calendar year basis (January - December), it is recommended that this levy be computed using calendar year data.

1. Total current year assessed valuation obtained from the County Clerk or Assessor.
(Form A, Line 1 Total)
1,116,728,837

2. Amount required to pay debt service requirements during the next calendar year
(i.e. Use January 2015 - December 2015 payments to complete the 2014 Form C). Include the principal and interest payments due on outstanding general obligation bond issues plus anticipated fees of any transfer agent or paying agent due during the next calendar year.
2,883,273

3. Estimated costs of collection (collector fees & commissions and Assessment Fund withholdings) and anticipated delinquencies.
Experience in prior years is the best guide for estimating un-collectible taxes.
(Usually 2% to 10% of Line 2 above)
288,327

4. Reasonable reserve up to one year's payment
It is important that the Debt Service Fund have sufficient reserves to prevent any default on the bonds. Include payments for the year following the next calendar year accounted for on Line 2. (i.e. Use January 2016 - December 2016 payments to complete the 2014 Form C).
3,076,997

5. Total required for debt service (Line 2 + Line 3 + Line 4)
6,248,597

6. Anticipated balance at end of current calendar year.
Show the anticipated bank or fund balance at December 31st of this year (this will equal the current balance minus the amount of any principal or interest due before December 31st plus any estimated investment earning due before December 31st). Do not add the anticipated collections of this tax into this amount.
1,123,923

7. Property tax revenues required for debt service (Line 5 - Line 6)
Line 6 is subtracted from Line 5 because the debt service fund is only allowed to have the payments required for the next calendar year (Line 2) and the reasonable reserve of the following year's payment (Line 4). Any current balance in the fund is already available to meet these requirements so it is revenues required for Debt Service Purposes.
5,124,674

8. Estimated revenue from state assessed property for debt service for the next calendar year
(January - December) - Must be estimated by the school district. In most instances a good estimate would be the same amount as the state assessed revenues actually placed in the Debt Service Fund in the prior year.
57,500

9. Revenue required from locally assessed property for debt service
(Line 7 - Line 8)
5,067,174

10. Computation of debt service tax rate [(Line 9 / Line 1) x 100]
Round a fraction to the nearest one/one hundredth of a cent.
0.4536

11. Loss Voluntary Reduction By School District
0.1436

12. Actual rate to be levied for debt service purposes * (Line 10 - Line 11)
Enter this rate on Line AA of the Tax Rate Summary Page.
0.3100

* The tax rate levied may be lower than the rate computed as long as adequate funds are available to service the debt requirements.

(Form Revised 06-2014)

Form C

**CAMDENTON R-III SCHOOL DISTRICT
LEVY HISTORY**

Funds	2003 Tax Yr 2003-2004	2004 Tax Yr 2004-2005	2005 Tax Yr 2005-2006	2006 Tax Yr 2006-2007	2007 Tax Yr 2007-2008	2008 Tax Yr 2008-2009	2009 Tax Yr 2009-2010	2010 Tax Yr 2010-2011	2011 Tax Yr 2011-2012	2012 Tax Yr 2012-2013	2013 Tax Yr 2013-2014	2014 Tax Yr 2014-2015
Incidental	\$ 1.13	\$ 1.13	\$ 1.13	\$ 1.08	\$ 1.05	\$ 1.02	\$ 0.95	\$ 1.04	\$ 1.28	\$ 1.33	\$ 1.23	\$ 1.33
Teacher	\$ 1.13	\$ 1.13	\$ 1.13	\$ 1.08	\$ 1.05	\$ 1.18	\$ 1.21	\$ 1.21	\$ 1.18	\$ 1.18	\$ 1.18	\$ 1.18
Debt Service	\$ 0.25	\$ 0.15	\$ 0.21	\$ 0.21	\$ 0.19	\$ 0.17	\$ 0.17	\$ 0.17	\$ 0.21	\$ 0.20	\$ 0.31	\$ 0.31
Capital Projects	\$ 0.36	\$ 0.36	\$ 0.25	\$ 0.35	\$ 0.43	\$ 0.38	\$ 0.44	\$ 0.35	\$ 0.05	\$ 0.05	\$ 0.15	\$ 0.05
Lease Purchase		\$ 0.10	\$ 0.15	\$ 0.15	\$ 0.15	\$ 0.12	\$ 0.10	\$ 0.10	\$ 0.15	\$ 0.11	\$ -	\$ -
TOTAL	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87	\$ 2.87
State-Wide Average Levy		\$ 3.79	\$ 3.82	\$ 3.83	\$ 3.82	\$ 3.83	\$ 3.69	\$ 3.39	\$ 3.75	\$ 4.03	\$ 4.0472	

DRAFT

**Camdenton R-III School District
Camdenton, Missouri**

TAX RATE HEARING NOTICE

A hearing will be held at 5:30 p.m. on August 11, 2014, in the Board Room of the Administration Building, Camdenton, Mo. at which time citizens may be heard on the property tax rates proposed to be set by Camdenton R-III School District Board of Education. The tax rates are set to produce the revenues which the budget for the fiscal year beginning July 1, 2014, shows to be required from the property tax. Each tax rate is determined by dividing the amount of revenue needed by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

Assessed Valuation

Category	Estimated Current Tax Year – 2014	Prior Tax Year - 2013
Real Estate	\$936,835,560	\$898,128,020
Personal Property	\$179,893,277	\$178,814,015
Total	\$1,116,728,837	\$1,076,942,035

The following tax rates are proposed:

Fund	Amount of Property Tax Revenues Budgeted	Proposed Property Tax Rate (per \$100)
Incidental	\$14,189,774	\$1.33
Teachers	\$12,589,246	\$1.18
Debt Service	\$3,307,344	\$.31
Capital Projects	\$533,442	\$.05
Total	\$30,619,806	\$ 2.87

New revenue from new construction and improvement \$ 569,138
 New revenue from reassessment \$572,843
 Percentage of new revenue from reassessment 1.86%

Board of Education
 Camdenton R-III School District
 Chris C. McElyea, President
 Linda Leu, Secretary

**TUITION
2014-2015**

Proposed tuition rates for the 2014-2015 school year are as follows:

- K-6 tuition for new students to the District \$9,200;
- 7-12 tuition for new students to the District \$10,900;
- "Grandfathered" students will have their rates adjusted an additional \$500 for the 2014-2015 school year. (\$6,200)

**TUITION
2013-2014**

Tuition rates for the 2013-2014 school year be set as follows:

- K-6 tuition for new students to the District \$8,100;
- 7-12 tuition for new students to the District \$8,700;
- Students who have previously paid tuition will be 'grandfathered' but will have their rates adjusted an additional \$500 for the 2013-2014 school year. (\$5,700)

**TUITION
2012-2013**

Tuition rates for the 2012-2013 school year be set as follows:

- K-6 tuition for new students to the District \$8,100;
- 7-12 tuition for new students to the District \$9,100;
- Students who have previously paid tuition will be 'grandfathered' but will have their rates adjusted an additional \$500 for the 2012-2013 school year. (\$5,200)

**TUITION
2011-2012**

Motion: Move that tuition rates for the 2011-2012 school year be set as follows:

- K-6 tuition for new students to the District \$8,300;
- 7-12 tuition for new students to the District \$9,200;
- Students who have previously paid tuition will be 'grandfathered' but will have their rates adjusted an additional \$500 for the 2011-2012 school year. (\$4,700)

STEM for OR

Camdenon R-III

Request for Course Addition

Course Number: _____

Course Title: STEM

District Department: Science

Graduation Department: NA

Request Effective Date: ASAP

(Complete any of the following that apply)

(Circle appropriate choice)

Abbreviated Title (20 character max)

STEM

Subject Type: Reg Adv

Subject Term Type: Yr Sem

~~NA~~ Credits per Semester

Weight: Reg Adv Hrs

5 Grade Level for Curriculum

Honors: Yes No

30 Preferred Class Size

Grade Level 5 To 6

NO Used for Grading

____ Used for Core GPA

NO Used for Core Scheduling

____ Used for HS Transcript

Yes Used for Marking Attendance

State Reporting:

100402

____ State Code

____ State Type Code

____ State Program Code

____ State Sequence Code

____ State Testing Method

____ Career-Ed Code

____ State Delivery Method

____ State Minutes Per Week^{WV}

Course Description:

PLTW curriculum included in a course that all OR students will take in the special schedule rotation.

Signatures: Shay Evans Counselor _____ Date _____

____ Principal _____ Date _____

[Signature] Superintendent 7-1-14 Date _____

Board Approval _____ Date _____

Summer School Report---2013-14

Summer School started on Friday June 6 and was completed on Monday June 30. This resulted in 17 days of attendance and as a result we had to increase the length of some days for the high school. Elementary and middle school kept their same time schedule as in the past. Attendance during the last few days of summer school declined more than normal. However, attendance for the bulk of summer was very good.

We had 581 students attend at least one day of summer school.

We started a new summer academy for the middle school. This program served at-risk students entering 7th grade, 14 students attended this program. Dr. Brown reports the program was very successful, and that the students made good strides forward in Math, English and Reading.

One of the goals for high school credit recovery was to improve completion rate of students starting in the recovery program. Last year the completion rate was 57%. This year we switched from packet work to Odyssey(computer Program for credit recovery), our completion rate jumped to 92%. Students recovered 39.5 credits during the summer.

I would like to thank my credit recovery teachers for their work in transitioning from packet to Odyssey. I also want to thank Chris Kramer for training our credit recovery teachers. One more shout out---To Mrs. France for getting the licenses for our students so they could participate in this program---
-Big success!

Larry Lewis
Summer School Director

WIRELESS ACCESS POINTS

August 2014

We received the following bids for wireless access points:

Item	Quantity	Vendor	Bid
Aruba AP 225 Access Points with PEF, RF-Protect including WIP and Spectrum and 1 year of support.	155	Kansas City Audio-Visual	\$1,128.47 each Total \$174,912.85
		Yellow Dog Networks, Inc	\$834.38 each Total \$129,247.00

Our recommendation is to accept the bid from Yellow Dog Networks, Inc. for \$129,247.00

Thanks,
Roma

Building / Auction Items
Date

A	B	C	D	E
Color Code	Quantity	Item	Item Description	Purchased With Reference Dollars
3	1	Item		
4	1	Item		
5	1	Item		
6	1	Item		
7	1	Item		
8	1	Item		
9	1	Item		
10	1	Item		
11	1	Item		
12	1	Item		
13	1	Item		
14	1	Item		
15	1	Item		
16	1	Item		
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31	1	Item		
32	1	Item		
33	1	Item		
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35	1	Item		
36	1	Item		
37	1	Item		
38	1	Item		
39	1	Item		
40	1	Item		
41	1	Item		

Building / Auction Items
Date

A	B	C	D	E
Color Code	Quantity	Item	Item Description	Purchased With Reference Dollars
42	1	Item		
43	1	Item		
44	1	Item		
45	1	Item		
46	1	Item		
47	1	Item		
48	1	Item		
49	1	Item		
50	1	Item		
51	1	Item		
52	1	Item		
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99	1	Item		
100	1	Item		

Building / Auction Items
Date

A	B	C	D	E
Color Code	Quantity	Item	Item Description	Purchased With Reference Dollars
101	1	Item		
102	1	Item		
103	1	Item		
104	1	Item		
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106	1	Item		
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116	1	Item		
117	1	Item		

Building / Auction Items
Date

A	B	C	D	E
Color Code	Quantity	Item	Item Description	Purchased With Reference Dollars
118	1	Item		
119	1	Item		
120	1	Item		
121	1	Item		
122	1	Item		
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149	1	Item		
150	1	Item		

Building / Auction Items
Date

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Building / Auction Items
Date

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200	1116

DRAFT

Board of Education

Bills Paid Early

August 11, 2014

Vendor Name	Invoice Description	PO Number	Amount
Allied Waste Services #435	HWE recycling		46.81
Allied Waste Services #435	Trash service (2 months)		3,512.05
Allied Waste Services #435	OBE Trash		113.58
Allied Waste Services #435	HDE Trash		113.58
Total Allied Waste Services #435			3,786.02
Ameren Missouri	OBE Electric		31.82
Ameren Missouri	OBE Electric		2,194.81
Total Ameren Missouri			2,226.63
AT&T	OBE Telephone		248.05
AT&T	HDE Telephone		242.60
AT&T	Horizons Local, Campus Alarms		555.21
AT&T	JJC DSL		195.19
Total AT&T			1,241.05
AT&T Long Distance	Long Distance HDE, OBE, & Horizons		8.78
Total AT&T Long Distance			8.78
AT&T Mobility - Maint Cell	Maintenance Phone		458.33
Total AT&T Mobility - Maint Cell			458.33
Buxton, William H	Reimbursement		250.90
Total Buxton, William H			250.90
Charter	District Local & LD, OBE fiber		1,864.16
Total Charter			1,864.16
City of Camdenton	Horizons Water		23.11
City of Camdenton	Campus Water		4,334.35
Total City of Camdenton			4,357.46
City of Osage Beach	OBE - Water & Sewer		309.45
City of Osage Beach	OBE - Water		40.44
Total City of Osage Beach			349.89
Co-Mo Electric Cooperative Inc.	HDE Electric		382.02
Co-Mo Electric Cooperative Inc.	HDE Electric		1,919.38
Total Co-Mo Electric Cooperative Inc.			2,301.40
Guardian Life Insurance Company	Dental		49.05
Guardian Life Insurance Company	Dental - J, J & A		171.67
Guardian Life Insurance Company	Dental & Vision		53.21

Board of Education

Bills Paid Early

August 11, 2014

Total Guardian Life Insurance Company			273.93
Netchemia LLC	Annual license	000-1756	7,350.00
Total Netchemia LLC			7,350.00
Sho-Me Technologies	8/1/14 - 8/31/14		976.66
Total Sho-Me Technologies			976.66
Sunrise Beach Water System	Water HDE		302.98
Total Sunrise Beach Water System			302.98
Grand Total			25,746.19

Board of Education

Table with columns for Board of Education, Check Preview Report, August 11, 2014, and amounts. Includes entries for Highland Seating, Inc., High Brothers Lumber, and various office supplies.

Board of Education

Table with columns for Board of Education, Check Preview Report, August 11, 2014, and amounts. Includes entries for PVA Card Pads, Classroom Supplies, and other educational materials.

Board of Education

Table with columns for Board of Education, Check Preview Report, August 11, 2014, and amounts. Includes entries for Jack's Sporting Goods, Arrowhead Supplies, and various school supplies.

Board of Education

Table with columns for Board of Education, Check Preview Report, August 11, 2014, and amounts. Includes entries for Arroyo Cellars, LLC, S&P Electric, and various educational supplies.

Board of Education

Table with columns for Board of Education, Check Preview Report, August 11, 2014, and amounts. Includes entries for Labco Diagnostics, Labco Regional Health System, and various lab supplies.

Board of Education

Table with columns for Board of Education, Check Preview Report, August 11, 2014, and amounts. Includes entries for Whitworth Road & Asphalt, Inc., Degrwood - Asphalt Playground, and various asphalt and parking services.

Board of Education

P Card Payments

July 2014

Vendor Name	PO Number	Invoice Number	Invoice Description	Amount
Amazon.Com	805-1705	170142	ASUS sleeves	17.98
Amazon.Com	805-1705	170209	iPad cases	210.52
Amazon.Com	805-1705	162444	ASUS memo pad	449.70
Amazon.Com	805-1705	160337	Wired mice	504.50
Amazon.Com	805-1705	163340	ASUS memo pad	674.55
BMO Harris MasterCard		355241094	Fuel	74.21
BMO Harris MasterCard		358060326	Fuel	45.00
BMO Harris MasterCard		355958154	Fuel	86.32
Drury Inn Shawnee Mission	105-11006	355782202	Speech/Debate Rooms	572.35
Drury Inn Shawnee Mission	105-11006	355782203	Speech/Debate Rooms	572.35
Drury Inn Shawnee Mission	105-11006	355958146	Speech/Debate Rooms	572.35
Enterprise Rent - A - Car	108-10914	355782201	Tampa J Nicklas Car Rental	188.44
Gaylord Opryland Resort & Go Daddy	700-11721	Group # 26902	Conference lodging	9,260.82
Go Daddy	805-1730	Cust#15317526	Aruba Challenger	89.97
Go Daddy	805-1581	Cust#15317526	Domain renewals	470.51
Holiday Inn Express	805-1929	Conf. No. 68513787	JNoyes - 7/6/14 - 7/11/14	484.10
La Quinta & Suites St. Louis/Westport	550-1183	6/23/14	Nurses PJC accomodations	102.69
Laclede Electric Cooperative		2364200	Middle School	9,804.65
Missouri S&T	805-1955	357483358	Computer	1,459.00
Summit Natural Gas of MO		00023336	Hawthorn	236.91
Summit Natural Gas of MO		00023327	Maintenance Bldg.	88.86
Summit Natural Gas of MO		00023326	Oak Ridge	214.48
Summit Natural Gas of MO		00023331	LCTC	255.76
Summit Natural Gas of MO		00023332	Transportation	52.32
Summit Natural Gas of MO		00023333	Horticulture	62.52
Summit Natural Gas of MO		00023331	LCTC	163.77
Summit Natural Gas of MO		00023330	Concession/Maint	41.12
Summit Natural Gas of MO		00023327	Maintenance Bldg.	67.27
Summit Natural Gas of MO		00023326	Oak Ridge	142.07
Summit Natural Gas of MO		00023337	LCTC	30.90
Summit Natural Gas of MO		00023336	Hawthorn	156.34
Summit Natural Gas of MO		00023335	Dogwood	159.30
Summit Natural Gas of MO		00023334	Middle School	281.79

Board of Education

P Card Payments

July 2014

Summit Natural Gas of MO		00023333	Horticulture	39.07
Summit Natural Gas of MO		00023332	Transportation	43.14
Summit Natural Gas of MO		00023337	LCTC	136.58
Summit Natural Gas of MO		00023330	Concession/Maint	86.89
Summit Natural Gas of MO		00023338	OBE	82.90
Summit Natural Gas of MO		00023339	Hurricane Deck	48.13
Summit Natural Gas of MO		00023341	Grounds Bldg.	44.54
Summit Natural Gas of MO		00023340	High School	218.56
Summit Natural Gas of MO		00023335	Dogwood	188.84
Summit Natural Gas of MO		00023334	Middle School	334.82
Summit Natural Gas of MO		00023338	OBE	90.05
Summit Natural Gas of MO		00023341	Grounds Bldg.	51.36
Summit Natural Gas of MO		00023340	High School	329.72
Summit Natural Gas of MO		00023339	Hurricane Deck	62.70
Triangleables.com LLC	805-1483	6/19/14	Adapters	51.56
University Plaza Hotel	900-1000	437283	GCuendet - Room	207.30
University Plaza Hotel	900-1000	437282	DAllen - Room	207.30
UPS		6X3421274	Shipping	36.96
UPS		6X3421264	Shipping	44.55
UPS		6X3421254	Shipping	198.26
UPS		6X3421244	Shipping	55.62
Wal-Mart - Admin.	805-1636	TR# 00643	32' USB extension cable	13.76
Wal-Mart - Admin.	805-1635	TR# 00644	32' USB extension cables	68.78
Westin Boston Waterfront	850-1676	1000231340	Hotel - DMatthews	1,034.62
White Knight Coaches	700-1657	13210	Nashville	3,600.00
Grand Total				24,869.43

July 2014

Board of Education

APS Payments

Vendor Name	PO Number	Invoice Number	Invoice Description	Amount
GFI Digital	402-1232	152164	Staple Cartridge	156.70
GFI Digital	402-1232	150008	Staple Cartridge	117.42
GFI Digital	402-1232	153613	Contract Overage Charge	2,179.00
GFI Digital	402-1232	153614	Contract Overage Charge	1,542.30
GFI Digital	402-1232	156593	Staple Cartridges	232.00
Gibbs Technology Leasing, LLC		11991	Printer Lease	4,537.03
Gibbs Technology Leasing, LLC		12821	Printer Lease	1,610.70
O'Reilly Auto Parts	4044-300290	4044-298503	Supplies	(24.99)
O'Reilly Auto Parts	4044-306602	4044-306602	Ign wire set	33.08
O'Reilly Auto Parts	4044-306612	4044-306612	Ign wire set	51.55
O'Reilly Auto Parts	4044-307718	4044-307718	Supplies	58.73
O'Reilly Auto Parts	4044-315546	4044-315546	Mask paper	99.28
O'Reilly Auto Parts	4044-322386	4044-322386	Overpayment	48.10
O'Reilly Auto Parts	4044-323378	4044-323378	Belts	(99.27)
O'Reilly Auto Parts	4044-323378	4044-323378	Sensor	8.03
O'Reilly Auto Parts	4044-323378	4044-323378	Supplies	82.34
O'Reilly Auto Parts	4044-323378	4044-323378	Return	34.99
O'Reilly Auto Parts	4044-323378	4044-323378	Return	(313.19)
O'Reilly Auto Parts	4044-323378	4044-323378	Grease	74.85
O'Reilly Auto Parts	4044-323378	4044-323378	Belts	7.51
O'Reilly Auto Parts	4044-323378	4044-323378	Belts	7.17
O'Reilly Auto Parts	4044-323378	4044-323378	Belts	157.55
O'Reilly Auto Parts	4044-323378	4044-323378	Starter	8.99
O'Reilly Auto Parts	4044-323378	4044-323378	ATOOPPHO	5.49
O'Reilly Auto Parts	4044-323378	4044-323378	Epoxy	11.95
O'Reilly Auto Parts	4044-323378	4044-323378	Per rtd belt	5.39
O'Reilly Auto Parts	4044-323378	4044-323378	Nitrile Glov	16.99
O'Reilly Auto Parts	4044-323378	4044-323378	Silicone	6.19
O'Reilly Auto Parts	4044-323378	4044-323378	35 AMP Glass	3.29

July 2014

Board of Education

APS Payments

Vendor Name	PO Number	Invoice Number	Invoice Description	Amount
School Specialty	406-1375	306101929925	Folders, dry erase	508.96
School Specialty	406-1375	208112535821	Supplies	13.89
School Specialty	406-1375	208112535821	Supplies	10,000.00
School Specialty	406-1375	208112535821	Supplies	20,000.00

Board of Education

July 2014

APS Payments

Vendor Name	PO Number	Invoice Number	Invoice Description	Amount
School Specialty	404-1263	208112513336	Pencil, pens	37.43
School Specialty	408-1263	2081019121292	Pencil sharpener, tape disp, etc	582.67
School Specialty	408-1263	208112527927	Binders, cardstock, etc	593.96
School Specialty	409-1396	208112527926	Art supplies	659.84
School Specialty	409-1457	208112527929	Art supplies	403.81
School Specialty	700-1453	208112527928	14-15 Wall calendar	9.89
School Specialty	402-1215	208112545435	Paper charts, markers	72.61
School Specialty	402-1215	208112545418	Comp books, labels, etc	1,454.64
School Specialty	402-1217	208112545436	Charts, markers, etc	85.98
School Specialty	402-1221	208112545431	Chart, markers	31.55
School Specialty	402-1224	208112545427	Chart tablets, etc	64.76
School Specialty	406-1345	208112545423	Scotch tape, etc	74.05
School Specialty	406-1353	208112545425	Pencils, markers, etc	98.47
School Specialty	406-1352	208112535840	Pencils, etc	14.64
School Specialty	406-1352	208112535845	Scratchbook	62.19
School Specialty	406-1380	208112535841	Pencils, markers, etc	103.95
School Specialty	406-1380	208112535842	Erasers, stamp pad	30.32
School Specialty	406-1423	208112535843	Binders, esel pads, etc	54.90
School Specialty	406-1423	208112535844	Chart, labels, markers	231.43
School Specialty	406-1404	208112535813	Pencils, markers	68.12
School Specialty	402-1220	208112535813	Stapler, pencils markers	1,157.93
School Specialty	408-1261	208112535820	Folders, charts, markers	65.09
School Specialty	402-1600	208112535820	Writing cubes, pocket charts	87.94
School Specialty	402-1370	208112535823	Markers, construction paper	68.27
School Specialty	402-1223	208112535823	Markers, construction paper	34.68
School Specialty	402-1223	208112535824	Construction paper, charts	101.35
School Specialty	402-1228	208112535828	Paint	1,196.08
School Specialty	402-1227	208112535828	Construction paper	538.26
School Specialty	402-1225	208112535816	Binding combs, folders, etc	1,319.50
School Specialty	402-1225	208112535816	Marker, binder clips, etc	177.86
School Specialty	402-1218	208112535818	Markers, dry erase, etc	190.67
School Specialty	406-1375	208112545426	Protractors	63.36

Board of Education

July 2014

APS Payments

Vendor Name	PO Number	Invoice Number	Invoice Description	Amount
School Specialty	406-1576	306101929925	Folders, dry erase	508.96
School Specialty	406-1456	208112535821	Supplies	13.89
School Specialty	406-1456	208112535821	Supplies	10,000.00
School Specialty	406-1456	208112535821	Supplies	20,000.00

AOC Revenue

FY 15

July \$166.52

DRAFT

Revised

	Inc. Operations	Teachers	Capital Proj.	Bond	Sub Total	Debt Service	Grand Total	Medical SI Acct
Beg Bal	15,700,288.95	-	6,293,566.49	21,784,166.83	43,778,022.27	2,268,966.79	46,046,989.06	1,767,315.91
Rev. Rec	314,888.91	935,620.02	5,762.34	661.24	1,256,932.51	30,809.10	1,287,741.61	139,272.67
Expend.	787,243.20	264,026.36	735,426.32	1,691,996.47	3,478,692.35	(22.50)	3,478,669.85	294,315.25
* Adjustment	(200,000.00)						(200,000.00)	200,000.00
Ending Bal	15,027,934.66	671,593.66	5,563,902.51	20,092,831.60	41,356,262.43	2,299,798.39	43,656,060.82	1,812,273.33
Prev. Year	15,871,125.20	933,617.51	4,698,372.65	-	21,503,115.36	1,754,348.68	23,257,464.04	2,099,348.12
YTD Interest	822.97	11.48	0.49	661.24	1,496.18	77.33	1,573.51	191.47
YTD Sum.								
Beg Bal	15,700,288.95		6,293,566.49	21,784,166.83	43,778,022.27	2,268,966.79	46,046,989.06	1,767,315.91
Rev Budget	19,373,789.00	23,450,061.00	934,779.00	3,400,000.00	47,158,629.00	3,353,887.00	50,512,516.00	
Rev YTD Actual	314,888.91	935,620.02	5,762.34	661.24	1,256,932.51	30,809.10	1,287,741.61	139,272.67
Exp Budget	16,975,339.72	26,806,827.54	4,742,845.00	24,090,787.00	72,615,799.26	2,760,476.00	75,376,275.26	
EXP YTD Actual	787,243.20	264,026.36	735,426.32	1,691,996.47	3,478,692.35	(22.50)	3,478,669.85	294,315.25
* Adjustment	(200,000.00)						(200,000.00)	200,000.00
Ending Bal	15,027,934.66	671,593.66	5,563,902.51	20,092,831.60	41,356,262.43	2,299,798.39	43,656,060.82	1,812,273.33
Bank Recon								
FNB A/P	49,025.15				*MSI Transfer			
FNB Payroll	267,599.33							
Central A/P	2,867,613.07							
Central Payroll	1,134,521.85							
Revolving	3,000.00							
Cred Card FNB	5,000.00							
Mosip 2013 Bond	21,784,823.07					43,656,060.82	Fund Accounts	
Escrow 0150022007	180,000.00							
Escrow 0150022008	110,923.00							
Central Debt Acct	43,187.64							
FNB Debt Acct	76,610.22							
Mosip Debt Acct	2,177,066.65							
MOSIP	14,838,845.80							
Central Lunch Acct.	101,919.97							
Cred Card Central	18,609.48							
Grand Total	43,658,745.23						43,658,745.23	Bank Accounts
Medical SI Acct.	1,812,273.33							
								-2,684.41 Payroll Liability

Board of Education

Treasurer's Report

July 31, 2014

	Inc. Operations	Teachers	Capital Proj.	Bond	Sub Total	Debt Service	Grand Total	Medical SI Acct
Beg Bal	15,700,288.95	-	6,293,566.49	21,784,166.83	43,778,022.27	2,268,966.79	46,046,989.06	1,767,315.91
Rev. Rec	314,888.91	935,620.02	5,762.34	661.24	1,256,932.51	30,809.10	1,287,741.61	139,272.67
Expend.	787,243.20	264,026.36	735,426.32	1,691,996.47	3,478,692.35	(22.50)	3,478,669.85	294,315.25
*Adjustment	200,000.00							200,000.00
Ending Bal	15,027,934.66	671,593.66	5,563,902.51	20,092,831.60	41,356,262.43	2,299,798.39	43,656,060.82	1,812,273.33
Prev. Year	15,871,125.20	933,617.51	4,698,372.65	-	21,503,115.36	1,754,348.68	23,257,464.04	2,099,348.12
YTD Interest	822.97	11.48	0.49	661.24	1,496.18	77.33	1,573.51	191.47
YTD Sum.								
Beg Bal	15,700,288.95		6,293,566.49	21,784,166.83	43,778,022.27	2,268,966.79	46,046,989.06	1,767,315.91
Rev Budget	19,373,789.00	23,450,061.00	934,779.00	3,400,000.00	47,158,629.00	3,353,887.00	50,512,516.00	
Rev YTD Actual	314,888.91	935,620.02	5,762.34	661.24	1,256,932.51	30,809.10	1,287,741.61	139,272.67
Exp Budget	16,975,339.72	26,806,827.54	4,742,845.00	24,090,787.00	72,615,799.26	2,760,476.00	75,376,275.26	
EXP YTD Actual	787,243.20	264,026.36	735,426.32	1,691,996.47	3,478,692.35	(22.50)	3,478,669.85	294,315.25
*Adjustment	200,000.00							200,000.00
Ending Bal	15,027,934.66	671,593.66	5,563,902.51	20,092,831.60	41,356,262.43	2,299,798.39	43,656,060.82	1,812,273.33
Bank Recon								
FNB A/P	49,025.15							
FNB Payroll	267,599.33							
Central A/P	2,867,613.07							
Central Payroll	1,134,521.85							
Revolving	3,000.00							
Cred Card FNB	5,000.00							
Mospip 2013 Bond	21,784,823.07							
Escrow 0150022007	180,000.00							
Escrow 0150022008	110,923.00							
Central Debt Acct	43,187.64							
FNB Debt Acct	76,610.22							
Mospip Debt Acct	2,177,066.65							
MOSIP	14,838,845.80							
Central Lunch Acct.	101,919.97							
Cred Card Central	18,609.48							
Grand Total	43,658,745.23							
Medical SI Acct.	1,812,273.33							
						43,656,060.82	Fund Accounts	
						43,658,745.23	Bank Accounts	
						<u>-2,684.41</u>	Payroll Liability	

Board of Education

Revised Treasurer's Report

June 30, 2014

	Inc. Operations	Teachers	Capital Proj.	Bond	Sub Total	Debt Service	Grand Total	Medical SI Acct
Beg Bal	17,232,561.09	5,665,604.10	5,477,534.56	23,657,478.96	52,033,178.71	2,394,210.49	54,427,389.20	1,274,603.55
Rev. Rec	1,153,754.78	988,702.08	8,220,330.26	675.31	10,363,462.43	2,136,798.66	12,500,261.09	1,004,747.83
Expend.	2,016,026.92	6,654,306.18	8,074,298.33	1,873,987.44	18,618,618.87	2,262,042.36	20,880,661.23	512,035.47
* Adjustment	670,000.00		670,000.00					
Ending Bal	15,700,288.95	-	6,293,566.49	21,784,166.83	43,778,022.27	2,268,966.79	46,046,989.06	1,767,315.91
Prev. Year	16,186,273.32	-	5,483,687.78	-	21,669,961.10	1,726,510.72	23,396,471.82	1,859,283.05
YTD Interest	12,477.02	1,439.74	170.31	3,038.96	17,126.03	1,024.77	18,150.80	191.47
YTD Sum.								
Beg Bal	16,186,273.32		5,483,687.78		21,669,961.10	1,726,510.72	23,396,471.82	1,859,283.05
Rev Budget	18,680,608.00	23,866,163.00	26,824,010.00		69,370,781.00	3,382,129.00	72,752,910.00	
Rev YTD Actual	19,391,469.97	23,648,075.11	9,924,486.42	27,106,329.89	80,070,361.39	5,481,489.37	85,551,850.76	5,335,659.85
Exp Budget	16,471,262.89	26,940,246.22	19,926,176.00		63,337,685.11	2,808,000.00	66,145,685.11	
EXP YTD Actual	16,971,610.82	25,883,918.63	9,784,607.71	5,322,163.06	57,962,300.22	4,939,033.30	62,901,333.52	5,427,626.99
* Adjustment	2,905,843.52	2,235,843.52	670,000.00					
Ending Bal	15,700,288.95	-	6,293,566.49	21,784,166.83	43,778,022.27	2,268,966.79	46,046,989.06	1,767,315.91
Bank Recon								
1st Nat'l A/P	83,888.28							
1st Nat'l Payroll	264,972.86							
Central A/P	325,598.96							
Central Payroll	1,588,442.68							
Revolving	3,000.00							
Cred Card	23,663.34							
Mosip 2013 Bond	21,757,008.70							
Escrow 0150022007	144,000.00							
Escrow 0150022008	109,858.00							
Central Debt Acct	43,163.48							
1st Nat'l Debt Acct	76,603.71							
Mosip Debt Acct	2,066,489.29							
MOSIP	19,458,404.79							
Central Lunch Acct.	101,894.97							
CD								
Grand Total	46,046,989.06							
Medical SI Acct.								1,767,315.91

*Zero Teacher Fund \$2,235,843.52

*Fund 4 Transfer \$670,000.00

\$27,153.13 Recode Bond Entry

\$1,273.75 Prior Period Adjustment

Revise January 2014 YTD

46,046,989.06 Fund Accounts

46,046,989.06 Bank Accounts

0.00 Payroll Liability

Monthly Financial Report

	Incidental	Teachers	Capital Projects	Bond/Lease	Sub Total	Debit Service	Total All Funds	Med. SI Acct
July Opening Balance	\$ 15,700,288.95	\$ -	\$ 6,293,566.49	\$ 21,784,166.83	\$ 43,778,022.27	\$ 2,268,966.79	\$ 46,046,989.06	\$ 1,767,315.91
July								
2014 Ending Balance	\$ 15,027,934.66	\$ 671,593.66	\$ 5,563,902.51	\$ 20,092,837.60	\$ 41,356,262.43	\$ 2,299,798.39	\$ 43,656,060.82	\$ 1,812,273.33
2013 Ending Balance	\$ 15,871,125.20	\$ 933,617.51	\$ 4,698,372.65	\$ -	\$ 21,503,115.36	\$ 1,754,348.68	\$ 23,257,464.04	\$ 2,099,348.12
2012 Ending Balance	\$ 13,930,911.00	\$ 620,663.00	\$ 4,373,543.00	\$ 1,804,211.00	\$ 20,729,328.00	\$ 1,762,656.00	\$ 22,491,984.00	\$ 2,342,401.00
2011 Ending Balance	\$ 12,452,467.00	\$ 472,888.00	\$ 5,376,978.00	\$ 1,560,720.00	\$ 19,863,053.00	\$ 1,512,525.00	\$ 21,375,578.00	\$ 1,778,463.00
2010 Ending Balance	\$ 11,677,094.00	\$ 712,811.00	\$ 3,855,813.00	\$ 1,846,551.00	\$ 18,092,269.00	\$ 1,628,590.00	\$ 19,720,859.00	\$ 1,290,123.00
2009 Ending Balance	\$ 12,048,888.00	\$ 710,389.00	\$ 2,896,759.00	\$ 1,615,675.00	\$ 17,271,711.00	\$ 1,559,037.00	\$ 18,830,748.00	\$ 1,519,208.00
2008 Ending Balance	\$ 11,518,759.00	\$ 988,013.00	\$ 2,186,363.00	\$ 1,689,220.00	\$ 16,382,355.00	\$ 1,458,208.00	\$ 17,840,563.00	\$ 2,219,254.00
2007 Ending Balance	\$ 10,633,591.00	\$ 1,037,282.00	\$ 2,432,605.00	\$ 1,329,495.00	\$ 15,432,973.00	\$ 1,548,116.00	\$ 16,981,089.00	\$ 2,247,902.00
2006 Ending Balance	\$ 8,955,519.00	\$ 860,897.00	\$ 868,329.00	\$ 1,152,985.00	\$ 11,837,730.00	\$ 1,229,739.00	\$ 13,067,469.00	\$ 2,743,176.00
2005 Ending Balance	\$ 6,576,047.00	\$ 510,955.00	\$ 842,829.00	\$ 987,379.00	\$ 8,919,210.00	\$ 1,426,686.00	\$ 10,345,896.00	\$ 1,990,479.00
July								
2014 Receipts	\$ 314,888.91	\$ 935,620.02	\$ 5,762.34	\$ 661.24	\$ 1,256,932.51	\$ 30,809.10	\$ 1,287,741.61	\$ 139,272.67
2013 Receipts	\$ 382,897.24	\$ 1,192,582.94	\$ 22,701.64	\$ -	\$ 1,598,181.82	\$ 28,137.96	\$ 1,626,319.78	\$ 549,008.92
2012 Receipts	\$ 196,930.00	\$ 876,549.00	\$ 4,285.00	\$ 9,537.00	\$ 1,087,301.00	\$ 16,999.00	\$ 1,104,300.00	\$ 109,564.00
2011 Receipts	\$ 369,961.00	\$ 791,672.00	\$ 4,871.00	\$ 14,612.00	\$ 1,181,116.00	\$ 20,516.00	\$ 1,201,632.00	\$ 100,610.00
2010 Receipts	\$ 385,300.00	\$ 1,042,272.00	\$ 39,530.00	\$ 9,863.00	\$ 1,476,965.00	\$ 18,052.00	\$ 1,495,037.00	\$ 172,213.00
2009 Receipts	\$ 379,816.00	\$ 1,173,164.00	\$ 45,756.00	\$ 11,439.00	\$ 1,610,175.00	\$ 19,814.00	\$ 1,629,989.00	\$ 111,242.00
2008 Receipts	\$ 487,927.00	\$ 1,396,090.00	\$ 44,362.00	\$ 14,009.00	\$ 1,942,388.00	\$ 20,567.00	\$ 1,962,955.00	\$ 211,787.00
2007 Receipts	\$ 380,029.00	\$ 1,406,745.00	\$ 42,622.00	\$ 14,975.00	\$ 1,844,371.00	\$ 21,224.00	\$ 1,865,595.00	\$ 64,103.00
2006 Receipts	\$ 599,437.00	\$ 1,199,242.00	\$ 24,814.00	\$ 10,635.00	\$ 1,834,128.00	\$ 15,697.00	\$ 1,849,825.00	\$ 100,075.00
2005 Receipts	\$ 897,397.00	\$ 812,470.00	\$ 18,530.00	\$ 11,367.00	\$ 1,739,754.00	\$ 15,726.00	\$ 1,755,480.00	\$ 183,194.00
July								
2014 Expenditures	\$ 787,243.20	\$ 264,026.36	\$ 735,426.32	\$ 1,697,996.47	\$ 3,478,692.35	\$ (22.50)	\$ 3,478,669.85	\$ 294,315.25
2013 Expenditures	\$ 688,045.36	\$ 258,965.43	\$ 694,618.68	\$ 1,133,998.09	\$ 1,765,027.56	\$ 300.00	\$ 1,765,327.56	\$ 308,943.85
2012 Expenditures	\$ 635,637.00	\$ 255,886.00	\$ 414,834.00	\$ 3,000.00	\$ 1,309,357.00	\$ 300.00	\$ 1,309,657.00	\$ 354,871.00
2011 Expenditures	\$ 666,633.00	\$ 318,784.00	\$ 143,986.00	\$ 3,000.00	\$ 1,132,413.00	\$ 600.00	\$ 1,133,013.00	\$ 183,730.00
2010 Expenditures	\$ 846,984.00	\$ 329,468.00	\$ 623,225.00	\$ 3,000.00	\$ 1,802,677.00	\$ 600.00	\$ 1,803,277.00	\$ 340,629.00
2009 Expenditures	\$ 1,008,576.00	\$ 462,775.00	\$ 537,821.00	\$ 261,546.00	\$ 2,270,718.00	\$ 600.00	\$ 2,271,318.00	\$ 475,586.00
2008 Expenditures	\$ 895,724.00	\$ 408,077.00	\$ 661,304.00	\$ -	\$ 1,965,105.00	\$ 3,600.00	\$ 1,968,705.00	\$ 441,086.00
2007 Expenditures	\$ 926,957.00	\$ 369,463.00	\$ 999,962.00	\$ -	\$ 2,296,382.00	\$ 3,336.00	\$ 2,299,718.00	\$ 414,147.00
2006 Expenditures	\$ 726,478.00	\$ 338,345.00	\$ 754,899.00	\$ 3,006.00	\$ 1,822,718.00	\$ 300.00	\$ 1,823,018.00	\$ 205,369.00
2005 Expenditures	\$ 791,900.00	\$ 301,515.00	\$ 508,556.00	\$ -	\$ 1,601,971.00	\$ 300.00	\$ 1,602,271.00	\$ 355,930.00

Financial Summary – July 2014

August 2014

To: Board of Education

- July 2014 ending balances were \$20,398,596.78 more than July 2013.
- July 2014 total receipts were \$338,578.17 less than July 2013.
- July 2014 total expenditures were \$1,713,342.29 more than July 2013.
- July 2014 local revenue is \$58,379 more than July 2013.
- July 2014 county receipts are down \$92,704.
- July 2014 state receipts are \$56,699 less than July 2013.
- July 2014 federal receipts are down \$244,642 compared to July 2013. Last year DESE sent IDEA and 21st Century monies this month. We did not receive these funds this year.
- The medical self insurance account is down \$287,074.79 compared to last year.

Pledged Securities

Bank	Deposit Balance	FDIC Insurance	Balance	Securities Pledged	Amt Under/Over Collateralized
US Bank	\$1,812,273.33	\$250,000.00	\$1,562,273.33	\$2,500,000.00	\$937,726.67 Over
First National Bank	\$400,277.98	\$250,000.00	\$150,277.98	\$4,163,183.32	\$4,012,905.34 Over
Central Bank	\$4,522,220.35	\$250,000.00	\$4,272,220.35	\$6,349,195.98	\$2,076,975.63 Over

**2014-2015 MONTHLY
FINANCIAL STATEMENT**

**JULY 2014 FINANCIAL STATEMENT
Medical Self-Insurance Account**

<i>Premiums</i>	\$276,320.05	<i>Fixed Premium</i>	\$73,684.34
<i>COBRA</i>	\$580.93	<i>Claims</i>	\$219,019.81
<i>Interest</i>	\$15.27	<i>Overpay/Refund</i>	\$500.00
<i>Reimb./Void Ck.</i>	\$0.00	<i>Sv. Chg./NSF Chks</i>	\$111.10
<i>Stop Loss Reimb.</i>	\$62,356.42	<i>ERRP Adm. fees</i>	\$0.00
\$1,767,315.91	\$339,272.67		\$293,315.25
			\$1,813,273.33

2014-2015 School Year-to-Date (July 1 - July 31)

<i>*Premiums</i>	\$276,320.05	<i>Fixed Premium</i>	\$73,684.34
<i>COBRA</i>	\$580.93	<i>Claims</i>	\$219,019.81
<i>Interest</i>	\$15.27	<i>*Overpay/Refund</i>	\$500.00
<i>Reimb./Void Ck</i>	\$0.00	<i>Sv. Chg. NSF Chks</i>	\$111.10
<i>Stop Loss Reimb.</i>	\$62,356.42	<i>ERRP Adm. fees</i>	\$0.00
<i>Revenue Totals</i>	\$339,272.67	<i>Expenditure Totals</i>	\$293,315.25

CLAIMS	14-15 Med-Pay	13-14 Med-Pay	12-13 Med-Pay	11-12 Med-Pay	10-11 Med-Pay	09-10 Med-Pay	08-09 Med-Pay	07-08 Med-Pay	06-07 Med-Pay	05-06 Med-Pay	04-05 Med-Pay	03-04 Med-Pay
July	\$219,315.25	\$263,361.32	\$283,611.71	\$168,985.39	\$287,494.22	\$427,698.06	\$400,005.10	\$375,122.92	\$170,342.46	\$321,334.42	\$133,185.69	\$ 27,756.09
August		\$315,541.80	\$408,976.99	\$278,743.46	\$350,511.96	\$499,214.99	\$325,691.66	\$325,523.23	\$292,877.95	\$193,063.00	\$159,151.40	\$123,263.78
September		\$610,700.44	\$297,969.21	\$196,355.63	\$281,166.96	\$159,283.29	\$227,522.56	\$171,598.80	\$177,547.88	\$208,795.27	\$160,373.47	\$329,978.42
October		\$383,327.05	\$369,519.56	\$153,415.65	\$305,672.28	\$270,695.04	\$188,889.41	\$280,051.14	\$203,034.06	\$201,555.02	\$138,418.35	\$178,931.74
November		\$298,086.82	\$281,331.80	\$230,438.11	\$287,238.73	\$228,018.13	\$496,053.93	\$262,066.34	\$173,262.57	\$172,064.09	\$149,008.84	\$259,307.29
December		\$438,077.43	\$344,447.92	\$263,849.58	\$253,818.66	\$315,072.19	\$355,010.03	\$224,715.26	\$227,712.73	\$203,068.55	\$192,828.60	\$245,001.81
January		\$530,197.02	\$640,607.35	\$324,307.75	\$295,383.46	\$401,218.11	\$323,193.62	\$347,811.13	\$289,925.16	\$150,889.30	\$600,356.91*	\$200,497.18
February		\$253,495.18	\$335,319.29	\$309,115.12	\$158,984.63	\$382,084.19	\$288,437.52	\$223,255.51	\$170,715.55	\$238,954.33	\$202,519.30	\$155,762.54
March		\$341,882.88	\$542,822.33	\$288,183.00	\$645,113.36	\$355,349.54	\$261,119.46	\$327,659.47	\$165,512.88	\$150,227.03	\$213,795.04	\$151,813.65
April		\$298,895.37	\$377,751.83	\$209,003.76	\$250,777.23	\$623,165.38	\$611,927.60	\$304,963.31	\$155,347.87	\$112,346.51	\$145,756.34	\$169,280.63
May		\$410,141.08	\$528,231.95	\$293,487.96	\$210,957.88	\$330,653.24	\$281,544.76	\$195,502.35	\$161,885.14	\$198,171.03	\$326,388.68	\$125,881.05
June		\$437,341.00	\$755,193.69	\$394,830.02	\$279,578.73	\$570,849.67	\$627,090.46	\$347,913.00	\$166,397.33	\$210,294.04	\$307,724.92	\$238,590.03

*04-05 Jan. included \$330,159.26 which was pd by Stop Loss. Claims were \$270,197.65 that we pd.

ENDING BAL.	14-15 Med-Pay	13-14 Med-Pay	12-13 Med-Pay	11-12 Med-Pay	10-11 Med-Pay	09-10 Med-Pay	08-09 Med-Pay	07-08 Med-Pay	06-07 Med-Pay	05-06 Med-Pay
July	\$1,813,273.33	\$2,099,348.12	\$2,342,401.12	\$1,778,463.34	\$1,290,123.31	\$1,519,208.40	\$2,219,251.64	\$2,247,901.71	\$2,743,175.51	\$1,990,479.12
August		\$1,826,664.27	\$2,020,500.95	\$1,555,840.66	\$1,068,654.63	\$1,084,739.74	\$1,943,307.87	\$1,972,318.12	\$2,516,667.11	\$1,844,329.10
September		\$1,514,176.69	\$2,018,458.75	\$1,656,465.73	\$1,084,561.66	\$1,223,531.50	\$1,983,836.00	\$2,061,260.27	\$2,591,203.84	\$1,876,376.20
October		\$1,439,070.74	\$1,944,978.04	\$1,849,342.69	\$1,086,260.23	\$1,380,986.96	\$2,069,605.93	\$2,040,015.95	\$2,647,375.12	\$1,922,364.82
November		\$1,444,264.45	\$1,970,544.15	\$1,916,054.51	\$1,118,232.16	\$1,437,355.85	\$1,881,910.94	\$2,035,990.32	\$2,725,325.48	\$1,997,768.23
December		\$1,188,377.89	\$1,923,248.19	\$1,947,829.81	\$1,182,695.03	\$1,407,949.09	\$1,801,549.29	\$2,071,788.95	\$2,751,330.33	\$2,043,557.19
January		\$1,127,127.13	\$1,504,828.88	\$1,932,663.64	\$1,242,822.18	\$1,291,254.88	\$1,750,245.27	\$1,987,174.73	\$2,719,007.58	\$2,139,116.83
February		\$1,318,863.10	\$1,803,485.61	\$1,921,673.92	\$1,409,517.93	\$1,192,724.07	\$1,776,115.70	\$1,939,554.54	\$2,803,867.63	\$2,148,965.93
March		\$1,310,282.99	\$1,791,335.63	\$1,943,934.31	\$1,081,226.00	\$1,222,988.32	\$1,860,988.26	\$1,988,239.08	\$2,890,136.79	\$2,245,745.08
April		\$1,385,131.96	\$1,881,033.82	\$2,040,436.96	\$1,272,477.12	\$1,069,996.72	\$1,521,756.36	\$1,991,081.99	\$2,984,645.73	\$2,384,039.28
May		\$1,274,603.55	\$1,680,562.96	\$1,979,020.73	\$1,318,582.01	\$1,204,401.70	\$1,545,804.73	\$2,068,391.30	\$3,077,731.48	\$2,436,022.30
June		\$1,767,315.91	\$1,859,283.05	\$2,587,708.04	\$1,861,584.09	\$1,458,538.89	\$1,883,552.42	\$2,448,550.87	\$3,597,945.49*	\$2,848,470.13

July 1, 2007 we transferred \$1,000,000.00 out of Medical Account per Ron Hendricks. July 1, 2014 \$200,000.00 transferred back into Medical Account per Dr. Tim Hadfield.
February 2007 - Classified \$100,920.00 was for February but was not deposited till March.

ENDING BALANCE	04-05 Med-Pay	03-04 Med-Pay
July	\$1,405,052.13	\$732,281.15
August	\$1,293,874.89	\$652,166.64
September	\$1,412,907.63	\$604,225.16
October	\$1,546,279.68	\$752,563.91
November	\$1,587,513.47	\$727,790.43
December	\$1,641,944.28	\$719,625.14
January	\$1,621,403.72	\$752,419.67
February	\$1,668,769.75	\$827,471.99
March	\$1,735,650.63	\$914,136.08
April	\$1,861,600.57	\$975,544.29
May	\$1,796,353.55	\$1,088,051.57
June	\$2,163,214.87	\$1,503,987.81

**Camdenton R-III
Flex Benefit Account
First National Bank**

Account # 7228968

Balance 7/01/2014 **\$53,939.53**

Deposits **\$19,648.74 Premium**
\$285.00 Refund
\$0.00 Interest

Total Deposits **\$19,933.74**

Withdrawals
\$ 2,725.15
4,224.27
1,156.40
2,575.39
60.00
411.27
5,796.12
207.47
2,976.50
1,864.65
1,439.12
839.75
2,203.98
629.00 **Claims**
10.00 **Wire Transfer Fee**

Total Withdrawals **\$27,119.07**

Balance 7/31/2014 **\$46,754.20**

Beyond Books

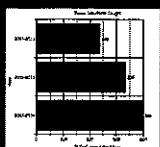
Camdenton R-III Library Media Centers Annual Report
2013-2014

Program Evaluation (Target Year)

For the 2013-2014 school year, the Camdenton Library Media Centers continued working toward meeting our two goals: increasing collaboration and covering more power standards.

At the upper levels, where flexibility scheduling is in place, the library media specialists are striving to increase collaboratively taught lessons. Collaboration is essential in teaching information literacy skills and supporting classroom instructional goals. The libraries collected data from Oak Ridge, Middle School, and high school. When established in 2011, the target collaboration goal was 550; however, lessons co-taught in 2013-2014 exceeded 1,200. The LMS have greatly exceeded their goal!

Year	LMS Collaboration
2011	550
2012	600
2013	1200
2014	1200



The elementary libraries work on a fixed schedule where they routinely see the same classes weekly. This allows us to support our classroom teachers who have set a goal of increasing the frequency in which they cover the communication arts and information literacy power standards. The base line data showed the libraries covered information literacy and communication power standards in each class 240 times. In the 2013-2014 school year, the LMS increased power

standards covered to 258. The initial target goal was 253. The elementary LMS were able to exceed their goal and covered 61 more power standards per class.

Dogwood Elementary, continued

Students enjoyed the visiting author, Lisa Campbell Ernst, sponsored by PASS this year. During her visit students were able to hear her inspiration for many of her titles. In weeks prior to Lisa's visit I was able to share her most popular story, *The Gingerbread Girl*, with my library classes. Ms. Ernst was a wonderful speaker and was kind enough to sketch out a picture, which we now proudly display in our library. Thank you PASS for sending us such great authors!

I was able to increase the collection in the areas of fiction, non-fiction, and leveled sets, as well as replacing many VHS tapes with current DVDs. With the Common Core and the shift to more non-fiction texts, we were able to add over 550 books to our non-fiction section for both student and teacher use. Also, we were able to add over 70 non-fiction leveled sets to the Guided Reading Library.

This year we were able to circulate a total of 91,884 books. This number was in part to our increased book check out for winter break. To encourage our students to continue reading over the holiday we let each child check out four books, instead of the usual two. They were so excited!

Imaginary Theatre was a big hit this year with the performance of *The Tortoise and the Hare*. I had shared the story with all my library classes and students were eager to see how the play would compare to the book. The St. Louis Troupe will return in January to perform their rendition of *The Emperor's New Clothes*.

Throughout the year, I worked to support the district communication arts and information literacy Power Standards through my library lessons. Students, grades K-2, learned about a wide range of topics from parts of a non-fiction text to different genres they might enjoy.

Summer Reading was greatly encouraged as we finished out our year. We joined with the Camden County Public Library to promote the importance of summer reading. We offered a challenge to all Dogwood students to read 100 books or 100 chapters over the summer break. Students were very enthusiastic and couldn't wait to get started.

Dogwood Elementary

Shelli Young, LMS

Dogwood Elementary's theme for this school year was "Rock and Roll". This theme was used to encourage high volume reading. We also began our journey toward becoming a *Leader In Me* school. We are so excited about this new direction that will continue with professional development this summer!

The annual Scholastic Book Fair was held this fall by the Dogwood PTO. Each student received a new book and the library was able to add several exciting titles to our collection. Thank you Dogwood PTO for all you do for our students!!!

Technology was an area of focus for Dogwood Library this year. I received funds through the Dorothy Blair Grant and was able to purchase tablets with cases and headphones. I also used money from the library budget to purchase a SMART Projector and board. The students have enjoyed this so much and are excited about getting to use it again next year. Next year I hope to add more notebooks, tablets and non-fiction e-books for teachers to utilize in their classrooms.

Hurricane Deck Elementary

Hurricane Deck Elementary's theme for this school year was *Building Leaders*, taking advantage of the construction on our grounds. This theme was used to promote high volume reading and the continuing focus on *The Leader in Me*.

I continue to sponsor a Reading Incentive Program—Serious Series Reader (SSR)—through the library. Students read a minimum of five books in a series—this can be an actual books series, such as Percy Jackson and the Olympians; an author series, such as five books by Peg Kehret; or a theme series, such as five books set during the Civil War. This incentive program is available to students in grades 2-4. Thirty students completed at least one SSR this year.

I also continued a 1,000 page Summer Reading Challenge, which was open to students K-4. I had 13 students who completed the challenge during the 2013 summer and attended a popcorn party in the library at the beginning of this school year. I reissued the challenge for this coming summer, hopefully many of the students will continue to read throughout the summer.

Reading Week was once again celebrated in March using the theme, *Iditarod*, which focuses on the Iditarod dogsled race. Mrs. Lakey, kindergarten, and Mrs. Thompson, computer lab, are the force behind this adventure which the HDE students love!! Students were very lucky this year to again have an actual musher visit HDE with all of his equipment and stories. Everyone loved it!!

Students once again had sessions with a visiting author, Lisa Campbell Ernst, sponsored by PASS this year. Books written or illustrated by Mrs. Ernst were read during library time for two weeks before his visit. All students who attended the sessions Mrs. Ernst presented were thrilled and loved all of Mrs. Ernst's books!

HAPPY READING!!!

Osage Beach Elementary

Pat Case, LMS

Osage Beach Elementary, throughout the school year, has promoted high volume reading and the Leader in Me using the building theme: Follow the Leader. Mrs. Miller, reading specialist, and her reading committee took the lead on the quarterly celebrations associated with this theme.

I continue to sponsor a Reading Incentive Program—Serious Series Reader (SSR)—through the library. Students read a minimum of five books in a series—this can be an actual books series, such as Percy Jackson and the Olympians; an author series, such as five books by Peg Kehrer; or a theme series, such as five books set during the Civil War. This incentive program is available to students in grades 2-4. 43 students completed at least 1 SSR this year.

I also continued a 1,000 page Summer Reading Challenge, which was open to students K-4. I had 23 students who completed the challenge during the 2013 summer and attended a popcorn party in the library at the beginning of this school year. I reissued the challenge for this coming summer, hopefully many of the students will continue to read throughout the summer.

Students loved the visiting author, Lisa Campbell Ernst, sponsored by PASS this year. Books written by Mrs. Ernst were read during library time and during students' lunch time for two weeks before his visit. All students who attended the sessions Mrs. Ernst presented were thrilled!

The OBE Library is focusing on the coming Common Core Standards and the emphasis on non-fiction. 104 new books from the CCSS Exemplar texts were added to the Professional Book Collection for teachers to access. 215 new non-fiction books were added to the Main Library.

I was able to purchase 22 new Playaways, self-contained audio books, to add to our library—prices vary from \$35-570 for each Playaway. This brought our total number of Playaways to 87.

The OBE PTO once again showed their support for the OBE Library. They donated \$150.00 that was used to purchase a variety of items: books and reading incentive materials. In addition, they purchased a book for each student (\$250 total) for Santa to distribute at Christmas. Finally, the Library received approximately twenty-four books and a set of "READ" bookends from book fair incentives. We appreciate all the OBE PTO does for our building.

Dawn Moore, LMS

The PTO held their annual Scholastic Book Fair. Each student received a free book!

The Dorothy Blair Grant continued this year. Hawthorn was able to purchase books for our 22 new Nooks. These were grouped and leveled books were added for teachers use with reading groups.

Author of the Week lessons were a big hit!

Each week we spent 5 minutes learning about a specific author, their books and where to find them in the library. That author's books flew off the shelves!

Fourth graders were engaged in new lessons on different genres of literature. Genre boxes - Students experienced different genres as they visited 6 different boxes filled with a certain genre of literature. Upon polling the students 90% were excited to find a book in a genre they didn't normally read!

Our Poetry Picnic was a favorite activity of many students. This year we added two more centers and many netbooks were used to explore the world of poetry. Students were able to read, write and share poetry in many ways.

Hawthorn Elementary, continued

Third grade students had the chance to vote for their favorite Show-Me book out of ten outstanding books that were read to them throughout the year. Fourth graders had the chance to read twelve Mark Twain nominees and vote. The fourth graders had to read these books on their own and take a quiz. They were able to win prizes along the way, concluding with a pizza party for any student who read all twelve books! We had three students earn the pizza party this year!

Netbooks were checked out nearly every day! We had so many teachers wanting to use them that we have added more to make our total number of netbooks checked out through the library 57!

We continued to support the communication arts power standards by providing lessons on parts of non-fiction texts, story elements, character traits, poetry, summarizing and the writing process. Through each lesson we introduced a wide variety of literature.

Hawthorn Elementary, continued

March Madness was our theme this year! We had a March Madness bracket for each team at Hawthorn. They voted on their favorite book. Then we read the final four winners in the library and voted on our favorite book. *The Day the Crayons Quit* was the big winner! We also hosted a basketball game, teachers vs. high school seniors. It was a great game and the teachers pulled out an amazing win! Lisa Campbell Ernst visited and spoke with all Hawthorn students about her job as an author. Along with all this fun we had dress up days: Super Reader Day, Book Character Day and Purple Pride Day! Students also got to cut ties and scarves off of the principals if they reached their reading goal each day.

We were able to give each fourth grade classroom a set of the Mark Twain nominees for 2014-15! We were also super excited to give each third grade classroom a set of 21 books that will be part of a new goal setting initiative next year in the library! Teachers were encouraged to read these over the summer and we will be able to earn prizes along with their students next year!

The Library Media Center at Oak Ridge Intermediate has been a place of exploration and learning throughout the school year. The purpose of the media center is to help students form a foundation for future learning. This purpose is promoted through reading, research, and inquiry based lessons and activities. There is no better place to explore and learn than in a place that is rich in both print and digital resources.

Digital literacy is a skill that is becoming increasingly more and more important to helping students be successful both in and out of the classroom. This year many classes participated in lessons that help students navigate a world that has constant information access at everyone's fingertips. Students were taught the steps of research, how to evaluate websites, how to conduct a Google search, and how to read like a detective on-line.

The Media Center continues to be a place for enrichment. Each day the media center held games enrichment where students got to explore, learn and play a variety of board games during Laker Time. Throughout the school day students could be found doing independent study projects. Students who had tested out of a standard were required to write a learning proposal. The proposal had to include what the student wanted to learn, how they wanted to learn it, and how they planned to share what they had learned with others. Over 50 students participated in these independent studies throughout the school year. Enrichment book clubs were also held over the books *Hannah's Suitcase*, *Westing Game*, and *Pete*.

Using technology to truly change the way we teach and learn continues to be a focus of the Media Center. This year students participated in Mystery Skype's with other students all over the world! We made connections with a 5th grade class in Australia, an explorer in the Arctic, a teacher in Argentina, as well as many classes across the United States. These opportunities provided students with an opportunity to conduct relevant research, explore maps, have an authentic audience and practice skills like questioning, communication, and team work.

Middle School

Heather DeLaurent, LMS

Google, QR Codes, Technology, Oh My!!! It has been a movers and shakers year at CMS. We have acquired 97 new laptops and 90 tablets. It has been interesting learning about new 21st century innovative teaching methods to share and implement in the classrooms. When they say there's an app for that, they're not joking!

Research is still the back-bone of the library media center. I have collaboratively taught 763 lessons with teachers throughout the school year. One highlight this year was every 7th grader researched an inventor and the final piece was an online poster called a Glogster. Students really enjoyed researching and compiling their results in this format. I wish I had a quarter each time a student responded with, "This is so fun!" or "This is cool!" I believe that making learning fun and relevant is key. http://edu.glogster.com/presentation/glog_flow/15802447

With Student Council, we promoted the "All For Books" program. Students donated almost \$460.00, and we purchased books for classrooms here at CMS and at another underprivileged classroom in Missouri. Students were really excited to give back. We have some of the most generous students in the country. It is a great day to be a Laker.

We are going GOOGLE! Every 7th grader now has a Google school account. It has been an adventure working with 7th grade teachers to get this up and running before next year. Students are now collaborating online. Students have access to their assignments at home. Teachers are giving tests with instant feedback. There is lots of excitement about the use of Google from teachers and students. Teacher training is essential. I am working side-by-side with teachers throughout this process. I am proud of our teachers for jumping right in, and I am thankful I have so much support.

Middle School, continued

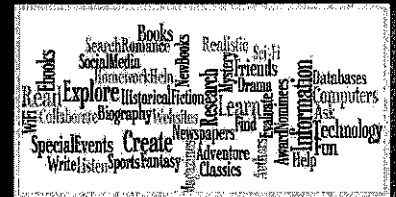
The heart of the Library Media Center is still finding the just right book for a student. We promote readership throughout the building. We pride ourselves in finding that book that every student can sink their teeth into. I still get excited when a student returns and shares how much he/she has enjoyed a book that we chose based on his/her interests. Even with all the online books, the vast majority of students still enjoy having a copy of the book in their hand. The Mark Twain and Truman Award nominees are the best of the best for our age group. Throughout the year, we promote these books through book trailers, book talks, and incentives. We transported a group of students to Golden Corral for reading and voting on the nominees. Students filled out forms on the nominees, and we had a monthly drawing where students won gift cards to their favorite places. The grand prize was a tablet and Google play gift card.

The ambiance of our library media center is collaboration, creation, investigation, and exploration. The brain of our library centers around these 21st Century skills. This is what guides our direction and instruction. You can walk in and see it in full swing starting at 7:00 a.m. Students are waiting to get in and start creating. We have several students working on different projects, students mentoring others, discussing life's issues, researching topics, playing educational games, and more. We pride ourselves in making this a warm and welcoming place for all students.

The day in the life of a media specialist has many avenues, twist, and turns. We coach, collaborate, trouble shoot, research, recommend, teach, and love on a daily basis. The many hats we wear change by the second, but it is the best roller coaster one could ride. Thanks for giving me the opportunity to take this journey with this great Laker nation.

Camdenton High School

Sheena Self, LMS



The High School Library Media Center underwent many changes during the 2013-2014 school year. First of all, the LMC has a new media specialist. I am excited to now be in the high school after eight years at the middle school. This year I had two goals for the space: increase collaboration and encourage student usage.

Throughout the year, the LMC held 1,210 classes. Of these classes, about 30% were co-taught, which is a 25% increase from the previous school year. Lessons focused on research and technology skills. Most lessons including information literacy skills such as evaluating information, documenting sources, and ethically using others' works. Students were encouraged to move outside of their comfort zones and use creative ways to support and share what they had learned. Students used new tools such as Flipsnack, MovieMaker, Animoto, Prezi, Aurasma, Glogster, Weebly, Popplet, Powtoon, and many others. We had an exceptional first year, and I'm looking forward to more co-teaching opportunities as I learn more about the students, teachers, and classes in the high school.

In addition to supporting classes, the high school LMC is a place where students can independently have access to our many resources. Students come to the LMC for class support, reading materials, access to technology, and space to collaborate. This year we had 38,600 students sign-in to use the LMS independently. This works out to be about 28 visits per high school student! The LMC is truly the heart of our school.

In addition to supporting students, the LMC offered our teachers opportunities for professional development. Teachers were able to attend the LMC's lunch and learn programs



where we served lunch and had a mini learning session. One PD session focused on conducting effective and reliable Google searches. Teachers learned some background on how Google works in addition to some tricks to finding the best information. Our second session looked at alternatives to PowerPoint. Teachers often ask students to share information they have found with their classmates. Students typically fallback on what they know: PowerPoint. During the session, we covered new creative, collaborative ways they could have their students share information. The lunch and learn sessions were highly effective! A session was offered during each lunch shift, and we had around 40 teachers take advantage of

this PD. We are planning to offer more next year!

In our LMC, we strive to focus on all aspects of literacy. Encouraging students to read for enjoyment is one of our most important tasks. Throughout the year the LMC promoted the Missouri Gateway Books. Students eligible to participate in the Missouri Gateway voting program were invited to a pizza party. During the party, students won various prizes, ranging from autographed books to movie tickets. Participation was higher than ever! The LMC also promotes reading through book trailers, book talks, and AIRtime.



The 2013-2014 school year was an exciting and eventful year. Collaboration and student usage was at an all time high, and I'm looking forward to next year. I'm beyond excited to begin our journey as a High Schools That Work site. I know that through this program the LMC will become even more important to teacher and student success.

DRAFT

EXPLANATION: PROHIBITION AGAINST DISCRIMINATION, HARASSMENT AND RETALIATION

When the U.S. Department of Agriculture's (USDA) Office for Civil Rights reviews a school district's food service program, it may require the district to have a nondiscrimination policy...

This policy has also been modified to include the district's requirement to report student allegations of sexual abuse by a staff member to the Children's Division immediately as required by the Army HHSR Act.

Table with 2 columns: 'X' and 'O'. Rows include: Board Secretary, Business Office, Food Service, Family Maintenance, Health Services, Physical Education, Transportation, and Other Staff/Communications. Includes a note about XMSI recommendations.

When a report is made or the district otherwise learns of potential discrimination, harassment or retaliation, the district will take immediate action to protect the alleged victim...

When necessary or when advised by the district's attorney, the district may request that a person responsible for harassing or retaliating while in accordance with law and district policy...

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PROHIBITION AGAINST DISCRIMINATION, HARASSMENT AND RETALIATION

General Rule

The Cantonment R-III School District Board of Education is committed to maintaining a workplace and educational environment that is free from discrimination and harassment in admission or access to, or treatment or employment in, its programs, services, activities and facilities...

The Board also prohibits:

- 1. Retaliatory actions including, but not limited to, acts of intimidation, threats, coercion or discrimination against those who:
a) Make complaints of prohibited discrimination or harassment.
b) Report prohibited discrimination or harassment.
c) Participate in an investigation, formal proceeding or informal resolution...

All employees, students and visitors must immediately report to the district for investigation any incident or behavior that could constitute discrimination, harassment or retaliation in accordance with this policy...

Harassment - A form of discrimination as defined above that occurs when the school or work environment becomes permeated with intimidation, ridicule or insult that is sufficiently severe or pervasive enough that it unreasonably alters the employment or educational environment.

Behaviors that could constitute illegal harassment include, but are not limited to, the following acts if based on race, color, religion, sex, national origin, ancestry, disability, age, genetic information, marital status, pregnancy, childbirth or related conditions, sexual orientation, gender identity or expression, gender, sexual orientation, gender identity or expression, marital status, pregnancy, childbirth or related conditions, sexual orientation, gender identity or expression, marital status, pregnancy, childbirth or related conditions...

Sexual Harassment - A form of discrimination as defined above, on the basis of sex. Sexual harassment is unwelcome sexual conduct that is based on sex and that is sufficiently severe or pervasive enough to create a hostile or abusive work environment...

- 1. Sexual advances and requests or pressure of any kind for sexual favors, activities or contact.
2. Conditioning grades, promotions, rewards or privileges on submission to sexual favors, activities or contact.
3. Punishing or reprimanding persons who refuse to comply with sexual requests, activities or contact.
4. Greeting, name calling, slurs, jokes, gestures or communications of a sexual nature or based on sex.
5. Physical contact or touching of a sexual nature, including touching of intimate parts and sexually motivated touching, pinching or rubbing.
6. Comments about an individual's body, sexual activity or sexual attractiveness.
7. Physical sexual acts of aggression, assault or violence, including criminal offenses (such as rape, sexual assault or battery), and sexually motivated touching against a person's will or consent.

Consequences and Remedies

If the district determines that discrimination, harassment or retaliation have occurred, the district will take prompt, effective and appropriate action to address the behavior, prevent its recurrence and remedy its effects.

Employees who violate this policy will be disciplined, up to and including employment termination. Students who violate this policy will be disciplined, which may include suspension or expulsion.

Parents, contractors, visitors or others who violate this policy may be prohibited from school premises, including property or otherwise restricted while on school grounds and property. The superintendent or designee will contact law enforcement or seek a court order to enforce this policy when necessary or when advised by the district's attorney.

Students, employees and others will not be disciplined for speech in circumstances where it is protected by law.

In accordance with law and district policy, any person responsible for harassing or retaliating while in accordance with law and district policy, any person responsible for harassing or retaliating while in accordance with law and district policy...

Remedies provided by the district will attempt to minimize the burden on the victim. Such remedies may include, but are not limited to, providing additional resources such as counseling, providing access to community services, assisting the victim in filing criminal charges where applicable, allowing the victim to re-enroll or withdraw from a class. The district may provide additional training to students and employees, make periodic assessments to make sure behavior complies with district policy or perform a climate check to assess the environment in the district.

Definitive

Compliance Officer - The individual responsible for implementing this policy, including the acting compliance officer when he or she is performing duties of the compliance officer.

Discriminator - Conducting benefits may include, but are not limited to, providing differential treatment to a person or class of persons in violation of law based on race, color, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law, or based on a factor that such a characteristic exists.

Harassment - A verbal or written report (also known as a complaint) of discrimination, harassment or retaliation made to the compliance officer.

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When a person is not capable of giving consent due to the person's age, intellectual disability or use of drugs or alcohol.

- 3. Gender-based harassment and acts of verbal, nonverbal, written, graphic or physical contact based on sex or sex stereotyping, but not involving conduct of a sexual nature.

Working Days - Days on which the district's business offices are open.

Compliance Officer

The Board designates the following individual to act as the district's compliance officer:

Assistant Superintendent in Charge of Personnel

Cassidown R-II School District

P.O. Box 1409

Cassidown, MO 65020-1409

Phone: 573-346-9206/Fax: 573-346-9211

In the event the compliance officer is unavailable or is the subject of a report that would otherwise be made to the compliance officer, reports should instead be directed to the acting compliance officer.

Superintendent

Cassidown R-II School District

P.O. Box 1409

Cassidown, MO 65020-1409

Phone: 573-346-9213/Fax: 573-346-9211

The compliance officer or acting compliance officer will:

- 1. Coordinate district compliance with this policy and the law.
2. Receive all grievances regarding discrimination, harassment and retaliation in the Cassidown R-II School District.
3. Serve as the district's designated Title IX, Section 504 and Americans with Disabilities Act (ADA) coordinator, as well as the central person for compliance with other discrimination laws.

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Investigate or assign personnel to investigate grievances involving the status of grievance to the superintendent, harassment and retaliation do not occur, and recommended consequences.

Review all evidence brought in disciplinary matters to determine whether additional remedies are available, such as separating students in the school environment.

Determine whether district employees with knowledge of discrimination, harassment or retaliation failed to carry out their reporting duties and recommend disciplinary action, if necessary.

Communicate regularly with the district's law enforcement unit to determine whether any reported crimes indicate potential discrimination, harassment or retaliation.

Oversee discrimination, harassment or retaliation grievance, including identifying and addressing any patterns or systemic problems and reporting such problems and patterns to the superintendent or the Board.

Seek legal advice when necessary to enforce this policy.

Report to the superintendent and the Board aggregate information regarding the number and frequency of grievances and compliance with this policy.

Make recommendations regarding changing this policy or the implementation of this policy.

Coordinate and institute training programs for district staff and supervisors as necessary to meet the goals of this policy, including instruction in recognizing behavior that constitutes discrimination, harassment and retaliation.

Publicize the policy to all employees, parents/guardians and students as well as to newly hired employees and other personnel.

Perform other duties as assigned by the superintendent.

Public Notice

The superintendent and designee will continuously publicize the district's policy prohibiting discrimination, harassment and retaliation and disseminate information on how to report discrimination, harassment and retaliation. Notification of the district's policy will be posted in a prominent location and made available to all employees, parents/guardians and students as well as to newly hired employees and other personnel.

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enabled students and newly hired employees. District websites, catalogs, application forms, and other materials should be reviewed for any content that may be perceived as discriminatory. School District does not discriminate in its programs, services, activities, facilities or with regard to employment. The district will provide information in alternative formats when necessary to accommodate persons with disabilities.

Reporting

Students, employees and others may attempt to resolve minor issues by addressing concerns directly to the person alleged to have violated this policy, but they are not expected or required to do so. Any attempt to voluntarily resolve a grievance will not delay the investigation once a report has been made to the district.

Unless the concern is otherwise voluntarily resolved, all serious issues must be reported to the compliance officer. All district employees will be trained on the compliance officer or acting compliance officer. The district will provide information in alternative formats when necessary to accommodate persons with disabilities. Even if the person is not the complainant, the district will investigate and report on the complaint. The district will not file a grievance, district employees are required to report to the compliance officer or acting compliance officer. If a person refuses or is unable to submit a written complaint, the compliance officer will attempt to interview the person and file a grievance if not completed, the compliance officer will summarize the verbal complaint in writing. A grievance is not required for the district to take action upon finding a violation of law, district policy or district expectations.

Even if a grievance is not directly filed, if the compliance officer otherwise learns about possible discrimination, harassment or retaliation, including violent, the district will conduct a prompt, impartial, adequate, reliable and thorough investigation to determine whether unlawful conduct occurred and will implement the appropriate interim measures if necessary.

Student on-Student Harassment

Building-level administrators are in a unique position to identify and address discrimination, harassment and retaliation between students, particularly when behaviors are reported through the reporting process and not through a grievance. The superintendent/designee shall have the authority to investigate and report on student on-student harassment and retaliation. The superintendent/designee will report all incidents of discrimination, harassment and retaliation to the compliance officer and will direct the parent/guardian and student to the compliance officer for further assistance. The compliance officer may determine that the incident has been appropriately addressed or recommend additional action. When a grievance is filed, the investigation and complaint process detailed below will be used.

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Investigation

The district will immediately investigate all grievances. All persons are required to cooperate fully with the district's compliance officer or other designated investigator to utilize an attorney or other professionals to conduct the investigation.

In determining whether alleged conduct constitutes discrimination, harassment or retaliation, the district will consider the surrounding circumstances, the nature of the behavior, the relationships between the parties involved, past incidents, the context in which the alleged incidents occurred and the district's policies. The district's policies and procedures regarding discrimination, harassment and retaliation require a determination based on all of the facts and circumstances. If the investigation, school officials determine that it is more likely than not (the preponderance of the evidence standard) that discrimination, harassment or other prohibited behavior has occurred, the district will take immediate corrective action.

Grievance Process Overview

- 1. If a person designates to hear a grievance or appeal is the subject of the grievance, the compliance officer may designate an alternative person to hear the grievance, or the next highest step in the grievance process will be used. For example, if the grievance involves the superintendent, the compliance officer/designee/alternate designee/alternate designee to hear the grievance in lieu of the superintendent, or the grievance may be heard directly by the Board.
2. An extension of the investigation and reporting deadlines may be warranted if extenuating circumstances exist as determined by the district's compliance officer. The person filing the grievance may request an extension of time to file the grievance, or the district may request an extension of time to file the grievance. The extension of time must be in writing and the extension of time has expired without a response, the appeal may be taken to the next level.
3. Failure of the person filing the grievance to appeal within the timelines given will be considered acceptance of the findings and remedial action taken.
4. If the grievance is not resolved by law, the district will investigate all grievances, even if an outside enforcement agency such as the Office for Civil Rights, Law Enforcement or the CD is also investigating a complaint arising from the same circumstances.
5. The district will only share information regarding an individually identifiable student or person filing the grievance or other persons if allowed by law and in accordance with Board policy.

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- 6. Upon receiving a grievance, district administrator or supervisors after consultation with the compliance officer, will implement interim measures as described in this policy if necessary to prevent further potential discrimination, harassment or retaliation during the pending investigation.

Grievance Process

- 1. Level I - A grievance is filed with the district's compliance officer. The compliance officer may, at his or her discretion, assign a school principal or other appropriate supervisor to conduct the investigation when appropriate.

Regardless of who investigates the grievance, an investigator will commence immediately, but no later than five working days after the compliance officer receives the grievance, the compliance officer or designee shall conduct a prompt, impartial, adequate, reliable and thorough investigation, including the opportunity for the person filing the grievance and other parties involved to identify witnesses and provide information and other evidence. The investigator will evaluate all relevant information and documentation relating to the grievance.

Within 30 working days of receiving the grievance, the compliance officer will complete a written report that summarizes the facts and makes conclusions on whether the facts of this case fit the policy based on the appropriate legal standards. It is the obligation of the superintendent to address the discrimination, harassment or retaliation; prevent recurrence; and remedy its effects. If someone other than the compliance officer conducts the investigation, the compliance officer or acting compliance officer will review and sign the report. The person who filed the grievance, the victim if someone other than the victim filed the grievance, and the person filing the grievance, will be notified in writing within five working days of the completion of the report, in accordance with law and district policy regarding whether the district's compliance officer or designee determined that district policy was violated.

- 2. Level II - Within five working days after receiving the Level I decision, the person filing the grievance, the victim if someone other than the victim filed the grievance, or any alleged perpetrator may appeal the compliance officer's decision to the superintendent by notifying the superintendent in writing. The superintendent may, at his or her discretion, designate another person (other than the compliance officer) to review the matter when appropriate. Within six working days, the superintendent will complete a written decision on the appeal, stating whether a violation of this policy is found and, if so, stating what corrective actions will be implemented. If someone other than the superintendent conducts the appeal, the

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superintendent will review and sign the report before it is given to the person appealing. A copy of the report and decision will be given to the compliance officer or acting compliance officer. The person who initially filed the grievance, the victim if someone other than the victim filed the grievance, and any alleged perpetrator will be notified in writing, within five working days of the superintendent's decision, regarding whether the superintendent or designee determined that district policy was violated.

- 3. Level III - Within five working days after receiving the Level II decision, the person filing the grievance, the victim if someone other than the victim filed the grievance, or any alleged perpetrator may appeal the superintendent's decision to the Board by notifying the Board secretary in writing. The person filing the grievance and the alleged perpetrator will be notified in writing, within five working days of the Board's decision, regarding whether the Board will issue a decision on the grievance. If the Board determines that the grievance is not resolved, the Board will issue a decision on the grievance. The Board will issue a decision on the grievance if the person filing the grievance, the victim if someone other than the victim filed the grievance, and the alleged perpetrator will be notified in writing, within five working days of the Board's decision, in accordance with law and district policy regarding whether the Board determined that district policy was violated. The decision of the Board is final.

Confidentiality and Records

To the extent permitted by law and in accordance with Board policy, the district will keep confidential the identity of the person filing the grievance, the victim if someone other than the victim filed the grievance, or any alleged perpetrator. Information may be disclosed if necessary to further the investigation, appeal or resolution of a grievance, or if necessary to carry out disciplinary measures. The district will disclose information to the district's attorney, law enforcement, the CD and others when necessary to enforce the policy or when required by law. In implementing this policy, the district will maintain and retain all records regarding employee or student disciplinary action and employee records. Information regarding any resolving employee or student disciplinary action will be maintained and retained in the same manner as any other disciplinary record. The district will keep any documentation created in investigating the complaint including, but not limited to, documentation considered when making any conclusions, in accordance with the Missouri Secretary of State's retention standards and as advised by the district's attorney.

Training

The district will provide training to employees on identifying and reporting acts that may constitute discrimination, harassment or retaliation. The district will train employees to make all complaints to the district's compliance officer or other designated investigator. The district will inform employees of the consequences of violating information for these persons. The district will inform employees of the consequences of violating

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EXPLANATION: **DISTRICT WELLNESS PROGRAM**

The changes to this policy are a result of the Healthy, Hunger-Free Kids Act of 2010 (HHFKA) and its implementing regulations. A summary of the HHFKA is available at:

http://www.fns.usda.gov/sites/default/files/PL111-296_Summary.pdf

In addition, DESE has helpful information at:

<http://dese.mo.gov/divadmn/food/documents/December2013.pdf>

Many of the changes required by the HHFKA will significantly impact school food service programs. Many of those changes are not in this policy because they are technical and specific to the food service program. The following are some of the major changes:

1. The Missouri Eat Smart Guidelines are no longer valid. Under the new law, all foods and beverages served or sold during the school day are required to meet the standards set by the U.S. Department of Agriculture (USDA). The school day has been defined as the time period from the midnight prior to the beginning of the traditional school day to 30 minutes after the end of the traditional school day.
2. The nutrition standards apply to all foods served or sold to students. This includes items sold in school stores, vending machines and other areas. In general, these standards apply to fundraisers held in the district during the school day, but the law does allow school districts to hold "infrequent" fundraisers that include the sale of foods and beverages that do not meet the nutrition standards. Under the regulations, DESE will establish a number of fundraisers that will be exempted. This limitation only applies to fundraisers conducted during the school day and on campus. Less nutritious foods can still be sold in concession stands and community fundraisers as long as these foods are not sold during the school day.
3. Sugar-free gum has also been exempted from the nutrition standards and can be sold.
4. Districts must have free drinking water available to students at all mealtimes in the place where the meal is served. If there is no drinking fountain in the food service area, the district will need to provide water some other way.
5. The standards for milk have changed. Previously, whole milk was an acceptable option. Now, districts are required to provide "a variety of fluid milk" consistent with the Dietary Guidelines for Americans. The current dietary guidelines recommend fat-

free or low-fat milk exclusively. Districts may offer flavored milk or fortified soy and lactose-free milk as well. A milk substitute other than soy or lactose-free milk will only be provided if a physician submits a written reason why the substitute is required.

6. The individual signing the application for free and reduced-price meals has to provide only the last four digits of the Social Security number instead of the full number.
7. Foster care children now have categorical eligibility for free meals, without further application or eligibility determination. Further, the local education agency may certify any foster child as eligible for free meals, without application, by directly communicating with the appropriate state or local child welfare agency to obtain documentation of a child's status.
8. The USDA now has authority to regulate all foods and beverages served or sold to students. This means the local food service manager who is implementing federal meal programs is now responsible for all foods and beverages available to students everywhere in the district during the school day. The law also requires the local food service entity, usually the food service director, to keep records of the district's compliance with the law.

MSBA recommends that copies of this document be sent to the following areas because the content is of particular importance to them. The sites on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	Business Office	Coaches/Sponsors
Facility Maintenance	X Food Service	Gifted
Human Resources	Principals	Library/Media Center
Health Services	Counselor	Special Education
Transportation	Public Info/Communications	Technology

DISTRICT WELLNESS PROGRAM

The Board recognizes the relationship between student well-being and student achievement as well as the importance of a comprehensive district wellness program. Therefore, the district will provide developmentally appropriate and sequential nutrition and physical education as well as opportunities for physical activity. The wellness program will be implemented in a multidisciplinary fashion and will be evidence based.

Wellness Committee

The district will establish a wellness committee that consists of at least one parent, student, nurse or other school health professional, physical education teacher, school food service representative, Board member, school administrator, member of the public, and other community members as appropriate. The committee will meet a minimum of two times annually.

The responsibilities of the wellness committee may include, but are not limited to, oversight of the following:

1. Implementation of district nutrition and physical activity standards.
2. Integration of nutrition and physical activity in the overall curriculum.
3. Assurance that staff professional development includes nutrition and physical activity issues.
4. Assurance that students receive nutrition education and promotion and engage in vigorous physical activity.
5. Development of procedures that address nutrition education and promotion, physical education and physical activity.

Wellness committee members are responsible for ensuring that each school in the district is in compliance with this policy.

The wellness committee will be responsible for preparing a report that includes, but is not limited to, the following information:

1. Monthly district menus and meal counts.
2. Listing of all à la carte, vending and competitive foods sold by school food service.

3. Listing of physical activity programs and opportunities for students throughout the school year.

Remove "or served" Guidelines

It is the policy of the Camdenton R-III School District that all foods and beverages made available on campus during the school day are consistent with the Missouri Eat Smart nutrition guidelines sold or served to students during the school day on any property under the jurisdiction of the district will meet the nutrition standards established by the U.S. Department of Agriculture (USDA). These nutrition standards apply to all food and beverages served or sold to students, including those sold in vending machines, school stores and through district-sponsored fundraisers, unless an exemption applies. For the purposes of this policy, the school day is the time period from the midnight before to 30 minutes after the official school day. Guidelines for reimbursable school meals will not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to law. The district will create procedures that address all foods available to students throughout the school day in the following areas:

- National School Lunch Program and School Breakfast Program meals
- À la carte offerings in the food service program
- Vending machines and school stores
- Classroom parties, celebrations, fundraisers, rewards and school events
- Snacks served in after-school programs

Nutrition Promotion and Nutrition and Physical Education

The district will disseminate nutrition messages and other nutrition-related materials received from the U.S. Department of Agriculture (USDA) to students, staff and the community through a variety of media and methods.

Student Education

The district will provide nutrition and physical education aligned with the Show-Me Standards and Missouri's Frameworks for Curriculum Development in Health/Physical Education in all grades. K-12 instructional staff will be encouraged to integrate nutritional themes into daily lessons when appropriate. The health benefits of good nutrition should be emphasized. Lessons will focus on skills and positive aspects of healthy eating. The district nutrition policy reinforces nutrition education to help students practice these themes in a supportive school environment.

Parent Education

Nutrition education may be provided in the form of handouts, postings on the district website, articles and information provided in district or school newsletters, presentations that focus on nutritional value and healthy lifestyles and through any other appropriate means available for reaching parents.

Staff Education

Nutrition and physical activity education opportunities will be provided to all schools staff at the elementary, middle and high school levels. These educational opportunities may include, but are not limited to, the distribution of educational and informational materials and the arrangement of presentations and workshops that focus on nutritional and healthy lifestyles, health assessments, fitness activities and other appropriate nutrition and physical activity-related topics.

Physical Activity Goals

The district will provide physical activity and physical education opportunities that provide students with the knowledge and skills to lead a physically active lifestyle by implementing the following strategies:

1. Making physical education classes and physical activity opportunities available to all students.
2. Offering physical activity opportunities daily before school, during school (recess) or after school.
3. Following recommendations of the National Association for Sport and Physical Education (NASPE) that school leaders of physical activity and physical education guide students through a process that will enable them to achieve and maintain a high level of personal fitness through the following:
 - ▶ Exposing students to a wide variety of physical activities.
 - ▶ Teaching physical skills to help maintain a lifetime of health and fitness.
 - ▶ Encouraging self-monitoring so students can see how active they are and set their own goals.
 - ▶ Individualizing the intensity of activities.

- ▶ Focusing feedback on the process of doing your best rather than on the product.
 - ▶ Being active role models.
4. Introducing developmentally appropriate components of a health-related assessment to the students at an early age to prepare them for future assessments.
 5. Making physical education classes sequential, building from year to year, and including content on movement, personal fitness, and personal and social responsibility. Students should be able to demonstrate competency through application of knowledge, skill and practice.

Evaluation

The wellness committee will assess annually all education curricula and materials pertaining to wellness for accuracy, completeness, balance and consistency with the state and district's educational goals and standards. The committee will report to the Board periodically regarding the content and implementation of the wellness program and make recommendations for modifications to this policy as appropriate. The report will be made available to the public on the district's website or by other appropriate means.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 09/11/2006

Revised: 06/11/2012

Cross Refs: DJF, Purchasing
EFB, Food Services Management
EFB, Fire and Reduced-Cost Price Food Services
GCL, Professional Staff Development Opportunities
GDL, Support Staff Development Opportunities
IGAEA, Teaching about Drugs, Alcohol, and Tobacco
IGBC, Parent/Family Involvement in Instructional and Other Programs
IGDF, Student Fundraising
JHCF, Student Allergy Prevention and Response

KI, Public Solicitations/Advertising in District Facilities

Legal Refs: §§ 167.720, 610.010 - .02850, RSMo.
The Richard B. Russell National School Lunch Act, 42 U.S.C. §§ 1751 - 1769
National School Lunch Program, 7 C.F.R. Part 210

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: USE OF TOBACCO PRODUCTS AND IMITATION TOBACCO PRODUCTS

MSBA has updated this policy to include a prohibition on the use of electronic cigarettes and other stimulation cigarettes and tobacco products in district facilities, on district transportation and on district grounds at all times. MSBA has also modified this policy to extend the places where tobacco and imitation tobacco products are prohibited to include district-sponsored events and activities that take place off campus. Finally, MSBA has clarified the consequences for staff, students and visitors who violate this policy.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

<input type="checkbox"/>	Board Secretary	<input type="checkbox"/>	Business Office	<input checked="" type="checkbox"/>	Counselors/Sponsors
<input type="checkbox"/>	Facility Maintenance	<input type="checkbox"/>	Food Service	<input type="checkbox"/>	Gifted
<input checked="" type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	Principals	<input type="checkbox"/>	Library/Media Center
<input checked="" type="checkbox"/>	Health Services	<input checked="" type="checkbox"/>	Counselor	<input type="checkbox"/>	Special Education
<input checked="" type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Public Info/Communications	<input type="checkbox"/>	Technology

USE OF TOBACCO-FREE DISTRICT PRODUCTS AND IMITATION TOBACCO PRODUCTS

KG, Community Use of District Facilities
KK, Visitors to District Property/Events

To promote the health and safety of all students and staff and to promote the cleanliness of district property, the district prohibits all employees, students and patrons from smoking or using tobacco products, electronic cigarettes, or other nicotine-delivery products ~~in tobacco or cigarette products~~ in all district facilities, on district transportation and on all district grounds at all times ~~and at any district-sponsored event or activity while off campus~~. This prohibition extends to all facilities the district owns, contracts for or leases to provide educational services, routine health care, daycare or early childhood development services to children. This prohibition does not apply to any private residence or any portion of a facility that is used for inpatient hospital treatment of individuals dependent on, or addicted to, drugs or alcohol in which the district provides services.

Legal Refs: §§ 191.765 - .777, 290.145, RSMo.
Pro-Children Act of 2001, 20 U.S.C. §§ 7182 - 7184

Camdenon R-III School District, Camdenon, Missouri

Employees who violate this policy will be subject to discipline, up to and including termination, in accordance with Board policy and law. Nicotine patches or other medications used by employees in a tobacco cessation program may be used, but imitation cigarettes and any product or device resembling cigarettes are prohibited.

Students who possess or use tobacco products, electronic cigarettes, or other nicotine-delivery products ~~in tobacco or cigarette products~~ on district grounds, district transportation or at district activities will be disciplined in accordance with Board policy. Nicotine patches or other medications used by students in a tobacco cessation program may only be used in accordance with district policy IHCD.

~~Visitors who violate this policy may be asked to leave or may face other consequences in accordance with district policies and procedures.~~

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/08/1994

Revised: 08/11/2003; 03/08/2010, eff. 07/01/2010; 04/14/2014§

Cross Refs: IGAEA, Teaching about Drugs, Alcohol and Tobacco
JG, Student Discipline
JHCD, Administration of Medications to Students

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EXPLANATION: FOOD SERVICE MANAGEMENT

MSBA added a nondiscrimination statement to this policy after receiving notice that the U.S. Department of Agriculture (USDA) Office for Civil Rights was requiring such a statement as part of its food service compliance review process.

This policy was also changed to include language stating that the district expects staff and students to pay for meals prior to or at the time of receipt, and that the ability to charge a meal is a privilege subject to limitations. See EF-AP1 in this update for a sample meal charges procedure.

The policy now includes a section on contracting for food services as well.

Finally, MSBA has updated the legal references to include the Healthy, Hunger-Free Kids Act of 2010, which amended the National School Lunch Act.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	X	Business Office		Coaches/Sponsors
Facility Maintenance	X	Food Service		Gifted
Human Resources	X	Principals		Library/Media Center
Health Services	X	Counselor		Special Education
Transportation		Public Info/Communications		Technology

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2. Deposits shall be entered in the district financial records as all other receipts, and a separate record of each meal program shall be kept.

Expenditures

- Expenditures of the meal program shall be paid as all other bills of the Board of Education.
- Expenditures must be approved by the superintendent and food services supervisor before payment shall be made.
- All expenditures shall be recorded to the district financial records as required by law, and a record of expenditures separately, by program, shall be kept.

Meal Prices and Charges

Meal prices shall be established annually by the Board of Education, in accordance with law.

Unless meals are provided at no charge, the district expects students and employees to pay for meals prior to or at the time of receipt. The ability to charge meals is a privilege, not a right, and is subject to the limitations established in administrative procedures.

A student may charge one day if he or she forgets meal money or ticket. The charge must be paid the next day.

Contracted Food Services

The district will contract with a third party to administer its meal services if the Board, after consultation with the superintendent, determines it is in the best interest of the district and its students to do so. Contracted food services will be bid in accordance with state and federal law and Board policy.

Nondiscrimination Statement

No person shall, on the basis of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of or otherwise be subject to discrimination under a school nutrition program for which the district receives federal financial assistance from the USDA Food and Nutrition Service. School nutrition programs include the National School Lunch Program, the Special Milk Program, the School Breakfast Program and the Summer Food Service Program.

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FOOD SERVICES MANAGEMENT

The food services program provided by the school district is designed to provide wholesome and appetizing nutritious school meals, snacks and milk to district students in accordance with law. School meals contribute to good nutrition, which is vital to mental and physical growth during the formative years. As such, the food services program operates as an integral part of the total school program and contributes to the district's efforts to improve student achievement.

Program leadership, direction and supervision at all levels are the responsibilities of a trained staff. The assistant superintendent, in cooperation with the food service director of food services, is charged with administering the total program, implementing Board policy as it pertains to the school food services program and making recommendations pertaining to the Board about the program and food services personnel to the Board. Food services personnel in the schools will be directly responsible to the food service director of food services in the district and the building principal.

The school food service program will comply with all applicable laws, ordinances, rules and procedures pertaining to health, sanitation, storage and the service of foods. The district will meet all state and federal requirements necessary for participation in school meal programs. The principal of each school shall administer the food service program in the participation in the school and shall maintain discipline in the cafeteria or lunchroom. In addition, the building principal will require correlation between the district's health instruction and is responsible for ensuring a safe dining environment and coordinating the food services program with instructional activities and other school and district programs as appropriate.

The school food services program will be operated on a non-profit basis and will comply with all rules and regulations pertaining to health, sanitation, internal accounting procedures and service of foods. The district will meet all state and federal requirements necessary for participation in state and federal meal programs. All school food services receipts must flow through the district cashier and be used only to pay allowable food services costs, in accordance with law. The food service director is responsible for ensuring that all foods and beverages sold or served to students during the school day on any property under the jurisdiction of the district meet the nutrition standards established by the U.S. Department of Agriculture (USDA). The food service director will maintain records verifying that all foods meet required nutrition standards or will document any applicable exemption.

Receipts

- The principals will be responsible for collection of meal receipts from their respective units. These receipts shall be deposited in the school district funds as instructed by the office of the superintendent of schools.

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Critical

Community Use of Food Service Facilities

When food services facilities are used by outside agencies, an adequate fee approved by the Board will be charged. If facilities are used for other than the regular program, the manager will ensure that no supplies provided for the regular program or USDA commodities are used. Outside organizations that use food service facilities may be charged a fee in accordance with Board policy. The food service director will ensure that supplies provided for the regular food service program, including USDA commodities, are not used by outside organizations.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/08/1994

Revised: 06/13/2005

Cross Refs: ADF, District Wellness Program
DLB, Salary Deductions
JHCF, Student Allergy Prevention and Response
KG, Community Use of District Facilities

Legal Refs: §§ 167.201, 211, RSMo,
Richard B. Russell National School Lunch Act, 42 U.S.C. §§ 1751-1760
Child Nutrition Act, 42 U.S.C. §§ 1777-1785
P.L. 79-396, National School Lunch Act, as amended and accompanying regulations
P.L. 89-642, Child Nutrition Act of 1966, as amended and accompanying regulations

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: FREE AND REDUCED-PRICE FOOD SERVICE

This policy has been modified to include the full range of free and reduced-price food services available to students. While many people still refer to the district's children's nutrition program as the "free lunch program," this is not an accurate description of the breadth of the program offered by most districts.

MSBA has strengthened the language pertaining to the confidentiality of information relating to students eligible for free and reduced-price meals, snacks and milk. Federal law on the release of information about student eligibility for free and reduced-price meals is very strict—far more restrictive than the Family Educational Rights and Privacy Act (FERPA)—and many districts with the best of intentions violate these restrictions. For example, some school districts will provide this information to local charities or to parent organizations in an effort to help the child obtain services. This is not permitted without written parental consent. For more information, see the article "Sharing Information under the National School Lunch Act" on the MSBA website:

<http://www.msba.net.org/law-policy-a-labor-relations/legal-guidance/legal-articles-and-guides.html>

The language in the last paragraph of this policy was included at the recommendation of the Homeland Security Safe Schools Workgroup, which addresses pandemic flu and other potential emergency situations facing school districts. The workgroup recognized that school may be the only source of nutrition for some students and that districts should develop alternative plans for continuing food service when circumstances, such as an emergency or health crisis, close the schools for extended periods. **This is not required by law.**

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	Business Office	Coaches/Sponsors
Facility Maintenance	X Food Service	Gifted
Human Resources	Principals	Library/Media Center
Health Services	X Counselor	Special Education
Transportation	Public Info/Communications	Technology

FREE AND REDUCED-COST PRICE FOOD SERVICES

School officials will determine student eligibility based on guidelines established under the national school lunch program and for free and reduced-price meals, snacks and milk in accordance with state and federal law. Eligible students will be provided nutritionally acceptable meals, snacks and milk either free or at a reduced cost price if state and federal resources for school food programs are available. The superintendent or designee may establish rules and procedures as needed to accomplish this goal.

Eligibility for receiving free and reduced-cost lunch-price meals, snacks and milk for the student will be outlined and publicized each year by the district in accordance with law. The criteria and procedures are established at the state and federal levels to be determined by the Food Service Supervisor according to the nationally established scale published annually by the USDA and the State Department of Education.

The district will establish a school breakfast program or will adopt a resolution requesting a waiver excusing the district from this requirement, in accordance with law. The resolution, if adopted, will be filed with the Missouri Department of Elementary and Secondary Education.

The students who participate in the free or reduced-cost-price meals, snacks or milk program will not be overly identified, distinguished or served differently than other students and will have the same choice of meals, snacks or milk as other students. The district may charge all students for a la carte menu items. The names of students receiving free and reduced meals will be kept confidential and will only be released to district personnel or persons administering the district's program on a need-to-know basis, in accordance with law. No person other than employees and contracted food service personnel responsible for the administration of the free and reduced-price meals program will have access to information:

- 1) Obtained from an application for free or reduced-price meals;
- 2) Received for the purpose of direct verification;
- 3) Pertaining to eligibility status for free or reduced-price meals, snacks or milk, unless specifically authorized by law.

The superintendent or designee will investigate whether the district can continue to provide meals to students receiving free and reduced-price meals when schools are closed for an extended period due to an emergency or health crisis. The superintendent or designee will determine whether such a program is practically and financially feasible by consulting with:

- 1) Food service personnel regarding purchasing and supplies;

- 2) Facilities staff to determine storage options;
- 3) Local emergency planners to develop a preparation and delivery system.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/08/1994

Revised: 08/11/2003

Cross Refs: AC, Prohibition Against Discrimination, Harassment and Retaliation
ADF, District Wellness Program
JHA, Student Insurance
JHCF, Student Allergy Prevention and Response
JO, Student Records
KB, Public Information Program

Legal Refs: §§ 167.201, .211, RSMo.
42 U.S.C. § 1751 et seq., § 1760
National School Lunch Program, 7 C.F.R. Part 210-250
Special Milk Program, 7 C.F.R. Part 215
School Breakfast Program, 7 C.F.R. Part 220
Summer Food Service Program, 7 C.F.R. Part 225
Child Nutrition Programs, 7 C.F.R. Parts 240, 245, 247, 250
5 C.S.R. 30-680.010, .020, .030, .050, .060, .070

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: TEST INTEGRITY AND SECURITY

MSBA has updated this policy to reflect changes in testing procedures and test security. The State Board of Education requires each district and charter school to have a test security policy in place. The policy should be placed in the district's assessment plan. All staff associated with the assessment process are responsible for understanding the test security measures in this policy to avoid any intentional or unintentional unethical behavior by students or staff members. Failure to abide by the test security policy could result in an invalidation or loss of assessment results for the district, a building or a class, which could seriously hinder district accreditation.

This policy also requires standardized training for all district and school test coordinators, examiners, translators, proctors and any district staff who have responsibilities in testing. The Department of Elementary and Secondary Education (DESE) provides training webinars and manuals for district training purposes.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	Business Office	Coaches/Sponsors
Facility Maintenance	Food Service	Gifted
Human Resources	X Principals	Library/Media Center
Health Services	X Counselor	Special Education
Transportation	Public Info/Communications	Technology

- Be responsible for training all school test coordinators, test examiners and other staff associated with the assessment process on testing procedures using appropriate training materials.
- Keep a record of when staff associated with the assessment process are trained and provide that record to the appropriate parties, if required.
- Restrict access to all secure testing materials prior to testing, including student test books, manipulatives and passwords or other access to electronic testing materials.
- Ensure that beyond the initial checking and sorting, test materials remain untouched until they are distributed for test administration.
- During the transcription process, ensure that all tests that need to be transcribed are kept secure from unauthorized access. All materials and any copies generated shall be returned to the testing coordinator after use.
- Maintain the district's testing schedule and be prepared to provide such schedule upon request. Should the schedule change in any way, the test coordinator must update this information and document the reasons for the change.
- Organize and deliver testing materials to each building and/or classroom and ensure that all responsible district staff have sufficient quantities of testing materials, or designate specifically trained persons to do so.
- Ensure that only the test coordinators and staff associated with the assessment process have access to test materials.
- After test administration, collect and account for all testing materials from each school in the district as well as any out-of-district schools where the students attend alternative programs.

General Test Administration

- All standardized and statewide tests will be administered in compliance with testing guidelines provided by the company producing or administering the test and DESE when applicable.
- The district shall inform parents/guardians of the district's testing schedule.
- Students will be encouraged to use restroom facilities, get drinks and take care of other needs before beginning the test.

TEST INTEGRITY AND SECURITY

Accurate information about student performance is integral to the district's mission of improving student achievement. In order to make sure the information is valid, the district must protect the integrity of the testing process. This policy shall become part of the district assessment plan. All staff associated with the assessment process are responsible for understanding and implementing the security measures in this policy. For the purposes of this policy, "staff associated with the assessment process" includes test coordinators, examiners, translators, proctors and any district staff who have responsibilities in providing, monitoring or overseeing student testing as designated by the superintendent or designee.

Test Security

Unless allowed by specific test protocol, tests shall not be read, scored, reviewed, photocopied, duplicated, scanned, transported or made accessible to staff not associated with the assessment process. Staff associated with the assessment process shall not discuss, either in writing or verbally, specific items on the assessment. Such discussion breaches both the security and integrity of the assessment and may result in an invalidation or loss of scores for accountability purposes.

Unless allowed by specific test protocol, staff associated with the assessment process are prohibited from reviewing the test materials or questions prior to, during or after testing. Before and after test administration, test materials must be kept in a locked room or cabinet in the school building, but outside the classroom, to prevent unauthorized access. All test materials must be returned to the district test coordinator after the assessment is administered.

Similar test security precautions apply to online testing.

Training

The district will train all district staff associated with the assessment process in accordance with test protocol. The training will include topics required or recommended by the specific test or by the company administering the testing as well as training on the requirements of this policy.

Test Coordinator Role

The superintendent or designee will appoint a districtwide test coordinator who will:

- View all assessment manuals and training provided by the Department of Elementary and Secondary Education (DESE) and stay informed of all relevant communication regarding the various assessment instruments.

- No individuals other than the test administrator or proctor and the students taking the test shall be allowed in the testing room during the testing session unless otherwise approved by the test coordinator.
- Electronic communication, including mobile and imaging devices, must not be accessible during any portion of the testing session. These types of devices must be turned off and not readily visible at any time during the testing session.
- After testing, all used draft, scratch, grid or unlabeled graph paper, student test directions and printed manuals shall be collected and securely destroyed.
- Students will be permitted to use certain materials, such as calculators or thesauri, when directed by the specific test.

Paper-and-Pencil Testing

- Test materials will be delivered to each building before the day of the test and distributed by staff associated with the assessment process immediately prior to testing. Students will not receive test materials until the time testing begins. No other persons will have access to the testing materials.
- If students must leave the room during testing, they will be instructed to secure their test materials in accordance with the specific test protocol before leaving their seats.
- If a test is to be administered over a series of days, the test administrator or proctor shall collect and count all test materials each day immediately following testing and store the test materials in a locked facility.
- After the test has been fully administered, the test coordinator will immediately collect the test materials from the test administrators or proctors, organize them according to instructions and securely store them in accordance with this policy.
- Test materials will be recounted by the test coordinator, and these counts will be documented and checked against pre-administration counts.
- The test coordinator or designee will sort and package test materials according to directions from the assessment company and send them for scoring as expeditiously as possible.

Online Testing

1. Prior to testing, the district shall provide students with experience using relevant technology equipment, such as computers, laptops and tablet devices.
2. All computer workstations used during testing will be examined to ensure they are clean and free from any notes, papers, books and other information.
3. The district will perform site certification procedures prior to each testing window.
4. Workstations will have adequate space between them so that students are not able to view each other's screens.

Storage and Access Before Test Administration

1. All Missouri assessment documents and standardized test booklets are to be stored, immediately upon receipt, in a secured area.
2. When the test documents first arrive at the district the test coordinator will carefully check all materials and sort them in preparation for administration, making a written record of the number of booklets that will be sent to each administration site.
3. The test coordinator or individual responsible for the program will assume responsibility for contacting the appropriate testing coordination site if the order is inaccurate and for providing secured storage of any materials received as a result of this contact.
4. Beyond the initial checking and sorting, test booklets will remain untouched until they are distributed for administration.
5. Only the test coordinator and other designated individuals will have access to test materials.
6. No teacher shall have access to test booklets or be told what is in them before the test is distributed, except special education teachers in accordance with a student's Individualized Education Program (IEP).
7. Teachers will have access to the appropriate documents, including the Test Administration Manual.

Instructions for Administration

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1. Prior to the first day of any standardized and/or statewide testing, all staff involved in test administration will be required to participate in an in-service led by the testing coordinator and designed to train test administrators in administration procedures.
2. The in-service will stress the maintenance of test security during test administration. Security issues addressed will include handling materials in a secure manner, providing directions to students, responding to students' questions and monitoring the test setting.
3. Prior to any standardized and/or statewide testing, staff will receive a handout outlining step-by-step procedures to follow in order to administer tests in a secure manner.

Test Administration

1. All standardized and/or statewide tests will be administered in an appropriate manner in compliance with testing guidelines.
2. Test booklets will be delivered to each building before the day of the test and distributed by building staff immediately prior to testing. Students will not receive test booklets until time for testing to begin.
3. Students will be encouraged to use restroom facilities, get drinks, etc., before starting to take the test. If students must leave the room during testing, they will be instructed to place their answer sheets in their test booklets and close these booklets before leaving their seats.
4. All individuals administering tests will strictly follow the procedures outlined in the test administration manual. Test administrators will not leave the testing room the entire time the test is being given.
5. While the test is being given, building administrators and other designated individuals will move between classrooms to help monitor administration and to provide assistance as needed.
6. If a test is to be administered over a series of days, test booklets and answer sheets will be stored in a locked facility.

Collection and Storage of Test Materials Following Testing

1. Test booklets will be collected from test administrators immediately following testing, organized according to instructions, and stored in a secure area.

2. Test booklets will be re-counted by the test coordinator and these counts will be documented and checked against preadministration counts.
3. Test booklets will be sorted and packaged, according to directions, by the test coordinator or person who has been designated as responsible and sent for scoring as expeditiously as possible while allowing for makeups.
4. All test makeups will be scheduled by the test coordinator. Students in each building will be grouped together for testing. A designated individual will administer the test according to specified administration procedures, taking all foreseeable precautions to ensure security. Test materials will be counted.

Sanctions Against Unfair, Improper or Unethical Practices

The security measures outlined in this document should help prevent unfair, improper or unethical practices. Unfair, improper and unethical practices include, but are not limited to, the following:

1. Violating any provision of this policy.
2. Copying any part of the standardized test booklet for any reason, materials or online test unless authorized by test protocol.
3. Removal of or removing any test booklet materials from the secure storage area except during test administration or accessing test questions prior to when the test is given, unless authorized by the test coordinator and otherwise allowed by test protocol.
4. Copying, printing, downloading or duplicating in any way any part of an online assessment for any reason unless authorized by the test coordinator and otherwise allowed by test protocols.
5. Failure to return all test booklet materials following test administration.
6. Directly teaching any actual test item or taking actions to discover test items included on a standardized test.
7. Altering in any way a student's responses to items on an answer sheet on a test.
8. Indicating to students during testing that they have missed items and need to change them; giving students clues or answers to questions; allowing students to give each other answers to questions or to copy off each other's work, or any altering test administration procedures in any other way to give students an unfair advantage.

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9. Undue pressure or encouragement on the part of administrators for administrators or other staff members pressuring or encouraging teachers to engage in any of the aforementioned inappropriate, improper or unethical practices.

All district staff are required to immediately report to the district test coordinator any suspicion that this policy has been violated. An immediate investigation will occur. If a district staff person is suspected of engaging in any unfair, improper or unethical practice, an immediate investigation will occur. If the allegations against the staff person are proven, a report will be forwarded to the superintendent, and appropriate disciplinary action will be taken, including termination.

The district will conduct an investigation of any student suspected of engaging in any improper or unethical practice. If allegations are proven, the student will be disciplined in accordance with district policy.

Administrators and test examiners are responsible for reporting any improper or unethical behaviors to DESE's Assessment Section or in accordance with specific testing protocol.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/08/1994

Revised: 09/19/2002

Cross Refs: GCPD; Suspension of Professional Staff Members
GCFE; Termination of Professional Staff Members
GDPD; Nonrenewal, Suspension, and Termination of Support Staff Members
JG; Student Discipline

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: ADMISSION OF STUDENTS (District Only Allows Nonresident Students to Enroll or Attend When Required by Law)

Please note: There are two versions of this policy. This version is for districts that DO NOT allow nonresident students to enroll and attend unless required by law.

In the past few years the exceptions to the residency rules for enrollment in public schools have seemed to overwhelm the original rule. For that reason, policies JECA, Admission of Resident Students, and JECA, Admission of Nonresident Students, have slowly blended together. MSBA has combined these policies to avoid confusion and to more clearly set out the legal requirements for attendance.

In addition to combining the two policies, MSBA has addressed the following issues in this new policy:

1. Students Living in K-8 Districts

Section 167.131, RSMo., allows students living in a district that does not maintain a school for all grade levels, such as a K-8 district, to attend a school district in the same or an adjoining county for those missing grade levels. MSBA has added this language to the policy addressing this circumstance. If the district does not have any K-6 or K-8 districts in the same or an adjoining county, the district may remove this language.

2. Transfers from Unaccredited Districts

Two cases from the Missouri Supreme Court have now affirmed that students residing in unaccredited districts may transfer to accredited districts in the same or adjoining counties pursuant to § 167.131, RSMo. MSBA has included language to this effect in this policy. MSBA has also created model procedures outlining how to facilitate these transfers. Districts interested in these procedures should contact the MSBA Policy department.

3. Military

House Bill 159 (2013), § 167.020, RSMo., expanded state statute to allow for enrollment of a student who is placed in the care of another person living in the district because one or both of the student's parents or guardians is deployed by the military. In addition, if the active duty orders expire during the school year, the student may finish the school year in the district in accordance with law.

added language to this policy making it clear when the district may seek recourse for false information.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	X	Business Office	Coaches/Sponsors
Facility Maintenance		Food Service	Gifted
Human Resources	X	Principals	Library/Media Center
Health Services		Counselor	Special Education
Transportation		Public Info/Communications	Technology

This is really not new in that existing law requires districts to enroll students who are living in the district for reasons other than purely accessing the district's schools, which would qualify in this circumstance. Nevertheless, MSBA has included this exception on the list.

4. Unusual or Unreasonable Transportation Hardship

Section 167.121, RSMo., allows the Commissioner of Education to assign students to different districts if attendance in the resident district "constitutes an unusual or unreasonable transportation hardship because of natural barriers, travel time or distance." The district of residence must then pay tuition for the student to attend the neighboring school. While this does not happen often, MSBA has included this provision in the policy.

5. Summer School

Section 167.227, RSMo., allows districts to enroll nonresident students for summer school as long as the students are not attending summer school in another district. The district is not required to enroll these students, but if it does it may either collect state aid for the students or require payment of tuition by the parents/guardians or other districts if they so agree. Nonresident students cannot be enrolled in programs paid for solely by federal funds.

6. Process for Removing Students

MSBA has received several calls from districts that have discovered students who were no longer residents of the district or who otherwise did not qualify to attend the district. While it is tempting to remove the student immediately, students have a property right to a public education and should not be removed from school without the district first offering the students and parents/guardians appropriate due process. In *Washington v. Ladue School District Board of Education*, 564 F.Supp. 2d 1059 (E.D. Mo. 2008), the court found that a contested case hearing, a high level of due process that includes a hearing, was owed to a student removed from the district's rolls due to lack of residency.

7. Educational Larceny

Section 167.020, RSMo., makes it a crime to knowingly submit false information regarding residency. This statute also allows schools to file civil actions to recover tuition if a parent/guardian files false information regarding residency. MSBA has

ADMISSION OF RESIDENT STUDENTS

(District Only Allows Nonresident Students to Enroll or Attend When Required by Law)

In general, in order to register or enroll in the Camdenton R-III School District, a student, the parent, legal guardian, military guardian, person acting as a parent or the student shall must provide proof of legal residency in the district or request a waiver of proof of residency (as outlined below in this policy) and shall must complete all admission requirements as determined by Board policies, regulations and procedures. Students who do not meet the residency requirements and are not eligible for a waiver or provide proof of residency may only apply for admission in accordance with Board policy JECA in the district will only be admitted without payment of tuition if permitted in this policy or required by law. This district does not allow nonresident students to enroll and attend this district upon payment of tuition unless otherwise required by law.

The Board directs the superintendent or designee to create procedures for enrolling students and for collecting tuition or other payments when applicable and authorized under this policy.

Resident Students

A student is a "resident" student if he or she meets at least one of the following criteria:

1. The student physically resides and is domiciled in the district. The domicile of a minor child shall be the domicile of a parent, military guardian pursuant to a military-issued guardianship or court-appointed legal guardian. A "power of attorney" document alone, except with the exception of a special power of attorney document relevant to the guardianship of a child in the household of an active duty member of the military, is insufficient to satisfy the "court-appointed legal guardian" requirement.
2. The student physically resides in the district for reasons other than obtaining access to the district's schools, regardless of with whom the student is living, and has a waiver of proof of residency on file.
3. The student is otherwise legally entitled to attend school in the district including, but not limited to: a student who is a homeless child, a student attending a school not in the student's district of residence as a participant in an inter-district transfer program established under a court-ordered desegregation program; a student who is a ward of the state and has been placed in a residential care facility by state officials; a student who has been placed in a residential care facility due to a mental illness or developmental disability; a student attending a school pursuant to §§ 167.121 and 167.151, RSMo; a student placed in a residential facility by a juvenile court; a student with a disability identified under state eligibility criteria if the student is in the district for reasons other than accessing the district's

may convene a hearing within five working days of the registration request to determine whether the student may register.

A transitioning military student who is placed in the care of someone other than the student's parent or military or legal guardian who resides within the district will be granted a waiver without a hearing and allowed to attend school in the district without the payment of tuition.

Students Otherwise Entitled by Law to Enroll

In accordance with law, students will be enrolled and admitted without going through the waiver process when they:

1. Are considered homeless in accordance with state and federal law (42 U.S.C. § 11431; 11433; § 167.020, RSMo);
2. Are attending the district as participants in an inter-district transfer program established under a court-ordered desegregation program (§ 167.020, RSMo);
3. Are wards of the state and have been placed in a residential care facility within the district by state officials (§ 167.020, RSMo);
4. Have been placed in a residential care facility within the district due to a mental illness or developmental disability (§ 167.020, RSMo);
5. Have been placed in a residential care facility within the district by a juvenile court (§ 167.020, RSMo);
6. Are assigned to the district by the commissioner of education due to an unusual or unreasonable transportation hardship (§ 167.121, RSMo). The resident district will pay the tuition;
7. Have been identified as students with disabilities under state eligibility criteria and are in the district for reasons other than accessing the district's educational program (§ 167.020, RSMo);
8. Have a permanent or temporary home in the district and are orphans, have only one parent living or their parents do not contribute to their support, as long as the students are between the ages of 6 and 20 years old and are unable to pay tuition (§ 167.151, RSMo);
9. Are children of parents/guardians who pay school taxes on property in the school district but do not live in the district. These students may attend school in the district on a tuition basis

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educational program, a student attending a regional or cooperative alternative education program, or a student attending an alternative education program on a contractual basis.

4. The student is a transitioning military student who was enrolled in the Camdenton R-III School District, but is placed in the care of someone other than the student's parent or military or legal guardian who resides in another school district. Such student will be allowed to continue to attend school in the Camdenton R-III School District without payment of tuition. A transitioning military student is a student who is in the process of transferring from one state or school district to another state or school district and was or is currently in the household of an active duty member of the military, including some veterans who are deceased or injured as defined by law.

Waiver of Proof of Residency

In cases where a student living in the district wishes to register, but the student does not live with a parent, military guardian or court-appointed guardian in the district and is not otherwise allowed by law or contractual relationship with another district to attend, the student, parent, military guardian, legal guardian or person acting as a parent must request a waiver of proof of residency. Waiver of proof of residency may only be granted on the basis of hardship or good cause. Good cause shall include situations where the student is living in the district for reasons other than attending school in the district. Under no circumstances shall athletic ability be a valid basis of hardship or good cause for the issuance of a waiver.

The Board delegates to the superintendent or designee the responsibility of bringing to the Board's attention any application for a waiver in which the student is not clearly entitled to attend school in the district. All other applications will be accepted and granted by the superintendent or designee on behalf of the Board. Once an application for a waiver has been identified for Board review, the Board shall convene a hearing to consider the request as soon as possible, but no later than 45 days after the receipt of the waiver request, or else the waiver shall be granted. The Board president may appoint a committee of the Board to act in lieu of the Board to consider waiver requests.

Once a waiver of proof of residency has been requested and the superintendent or designee has determined that attendance is in the best interest of the student, the student may be permitted to register and attend school until such time as the Board decides to grant or deny the waiver request. If the Board grants the waiver request, the student will be allowed to continue attending school in the district. If the Board denies the waiver request, the student shall not be allowed to continue attending school in the district.

In instances where there is reason to suspect that admission of the student will create an immediate danger to the safety of other students and employees of the district, the superintendent or designee

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(§ 167.151, RSMo). School taxes paid in the school district by the parents/guardians of nonresident students shall be deducted from the tuition charge applicable to the school term for fractional part thereof, concurrent with the calendar year in which the taxes are paid. The deduction will be prorated among the number of students per family attending the district's schools. A tax statement must be submitted to the superintendent or designee before a student will be admitted.

10. Are children of parents/guardians who own real estate of which 80 acres or more are used for agricultural purposes and upon which their residence is situated. These children may attend school without paying tuition in any district in which a part of such real estate, contiguous to that upon which their residence is situated, lies, provided that 33 percent of the real estate is located in the district of choice (§ 167.151, RSMo). Such parents/guardians are required to send notification by June 30 to all school districts involved specifying which district their children will attend, and the children will only attend the district notified for that school year. If notification is not received, such children shall attend the school in which the majority of the parent's/guardian's property lies.
11. Have been placed by the Missouri Department of Mental Health, the Missouri Department of Social Services or by court order in facilities or programs located within the district, even if their domicile is in another district (§ 167.126, RSMo);

The domicile district of a student is the school district where the child would have been educated if not placed in the facility or program. Each domicile district will pay the Camdenton R-III School District the average sum produced per child by the domicile district's local tax effort. A special school district will pay the average sum produced per child by the local tax efforts of the domiciliary districts. The district may, if such funds are available, receive payment from the Department of Elementary and Secondary Education (DESE) for educational costs that exceed the amount received from the domicile district, state aid and other state funds. In addition, the district may receive payments from DESR in lieu of receiving the local tax effort from the domiciliary district in some situations.

12. Are residing in a Missouri school district that has been declared unaccredited by the Missouri State Board of Education (State Board) and that is located in the same county as the Camdenton R-III School District or an adjoining county (§ 167.131, RSMo). The unaccredited district will pay tuition as calculated by the Camdenton R-III School District or the State Board. The Camdenton R-III School District is not responsible for providing transportation.

The Board will annually set tuition for each grade-level grouping in accordance with law. If an unaccredited district disputes the amount of tuition, the Board will submit the dispute to the State Board for resolution.

- 13. Are living in a district that is located in the same county as the Camdenon R-III School District or an adjoining county if that district does not provide education for all grade levels, such as K-6 or K-8 districts (§ 167.131, RSMo.). The sending district will pay tuition as calculated by the Camdenon R-III School District or the State Board. The Camdenon R-III School District is not responsible for providing transportation.

The Board will annually set tuition for each grade-level grouping in accordance with law. If a sending district disputes the amount of tuition, the Board will submit the dispute to the State Board for resolution.

- 14. Are placed in the care of another person living in the district because one or both of their parents/guardians are deployed by the military or because of active duty military service. These students will be allowed to attend school in the district without the payment of tuition (§§ 160.2000, 167.020, RSMo.). In addition, if the active duty orders expire during the school year, the students may finish the school year in the district in accordance with law.
- 15. Were enrolled in the Camdenon R-III School District but, due to the active duty military service of a parent/guardian, are placed in the care of a person who resides in another school district. These students will be allowed to continue to attend school in the Camdenon R-III School District without payment of tuition (§ 160.2000, RSMo.).
- 16. Attend a private school within the district and are enrolled in the district for the limited purpose of special education identification and the receipt of some special education services when available as mandated by federal special education law (§ 167.020, RSMo.).
- 17. Have been placed in foster care outside the district if they previously attended the district and are placed in an adjacent district (§ 167.019, RSMo.).
- 18. Are otherwise required by law to be enrolled and admitted.

Enrollment at the Option of the District

The Board in its discretion may also allow students to enroll and attend under the following circumstances without going through the waiver process. Unless required by law, no student will be enrolled in the Camdenon R-III School District if the enrollment might result in overcrowding, disruption to the educational environment or a financial hardship to the district.

- 1. The district may enroll and educate nonresident students on a contractual basis with another school district that will pay the tuition or educational expenses (§ 167.020, RSMo.). For example, students may attend a district alternative education program on a contractual basis or as part of a regional or cooperative education program.

Removal of Students Ineligible to Attend

The superintendent or designee will investigate any information the district receives indicating that a student is not a resident of the district or not otherwise entitled to attend the district in accordance with law or this policy. If the superintendent or designee determines after the investigation that the student is not a resident of the district and is not otherwise entitled to enroll in and attend the district in accordance with law and the district's policy, the district will notify the student's parents/guardians, ask them to withdraw the student by a specific date and offer the parents/guardians a hearing. If the parents/guardians do not request a hearing by the specified deadline and do not withdraw the student, the district will formally remove the student from its rolls and notify the parents/guardians that the student may no longer attend school in the district.

Educational Larceny

It is a crime to provide the district false information regarding residency. The Board authorizes the superintendent or designee to seek all criminal and civil recourse against any person who attempts to fraudulently assert residency in the district.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Revised:

Cross Refs: IGBCA, Programs for Homeless Students
IGBE, Students in Foster Care
HIB, Class Size

Legal Refs: §§ 160.2000, 162.1040, 1059, 163.011, 167.020-019, 022, 121, 126, 131, 151, 177, 168.151, 452.375, 475.060, RSMo.
§ U.S.C. § 1101
McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C. §§ 11431-11435
Blue Springs R-IV Sch. Dist. v. School Dist. of Kansas City, S.W.3d (Mo. 2013)
Brightenfeld v. School Dist. of Clayton, 399 S.W.2d 816 (Mo. 2013)

- 2. The children of nonresident teachers and regular employees may enroll in the district without paying tuition when the resident district is not otherwise liable for tuition (§§ 163.011, 168.151, RSMo.). In accordance with law, these students will be considered resident students for the purpose of determining average daily attendance, and the Board shall not solicit or receive money from a teacher employed by the district for the purpose of paying tuition or any other expenses for the operation of schools.

- 3. The district may enroll students pursuant to a contractual arrangement that complies with the Enrollment Option Act (§§ 162.1040-1059, RSMo.). A nonresident student enrolled pursuant to an enrollment option program shall be counted as a resident student for the purposes of determining state aid.

- 4. In accordance with law, the district may enroll nonresident students in its summer school program if there is room in the district's program to accommodate the students and the students are not attending summer school in another district (§ 167.227, RSMo.). The district will either count the students as residents for state aid purposes or allow them to attend upon payment of tuition by another district or the parents/guardians.

The district will not enroll nonresident students in summer programs funded entirely by federal funds unless there is an interdistrict agreement to provide those services.

- 5. Foreign exchange students living within the boundaries of the school district who have obtained a J-1 visa and who are sponsored by an organization listed on the Council on Standards for International Educational Travel (CSIET) Advisory List will be allowed to enroll in the school district. Such enrollment will be conditioned upon approval of the superintendent and in accordance with procedures set forth by the superintendent or designee. The Board of Education reserves the right to limit the number of foreign exchange students enrolled in a given year. Attendance by foreign exchange students is a privilege, not a right.

- 6. Children residing in institutions located within the district that provide a place of residence for three or more such children whose domicile is not in the state of Missouri may be admitted pursuant to a contractual arrangement, provided that the school district, its taxpayers, the state of Missouri or its political subdivisions bear no financial burden as a result of the placement (§ 167.126, RSMo.).

Tuition

This district does not allow nonresident students to enroll and attend the district upon payment of tuition unless otherwise required by law. However, when the law requires enrollment of nonresident students on a tuition basis, the amount of tuition will be determined by the Camdenon R-III School District or the State Board, in accordance with law.

Martinez v. Bynum, 461 U.S. 321 (1983)
Horton v. Marshall Public Sch., 769 F.2d 1323 (8th Cir. 1985)
Washington v. Ladoo Sch. Dist. Bd. of Educ., 564 F. Supp. 2d 1059 (E.D. Mo. 2008)

Camdenon R-III School District, Camdenon, Missouri

Expenditures for Square Entry
Monday, August 11, 2014

Construction
9/11/2013
2/12/2014
4/12/2014
7/29/2014

1 Construction Concepts
2 Bluel Construction
3 Bluel Construction

Completion of Degwood and Middle School
Bond Application Payment
Construction Application #1
Construction Application #2

\$63,605.20 Paid
\$1,493.00 Paid
\$2,274.89 Paid
\$81,375.10 Pending
\$169,148.19
\$16,133.69
\$164,014.56
\$169,899.94

Total

Grand Total

Total

Grand Total

Total

Total

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Architectural Services						
7/31/2013	30556 ACI	Smart Postal	Blue Prints for Secure Entry Middle School and Digwood	\$947.57	\$947.57	Paid
11/11/2013	31089 ACI	Standard and Form	Bond Rating Services	\$5,000.00	\$5,000.00	Paid
2/9/2014	31546 ACI	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
3/12/2014	31623 ACI	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
4/11/2014	31702 ACI	Commerce Bank	Acceptance and set up fee	\$83.34	\$83.34	Paid
7/14/2014	31852 ACI	Lowe's	Grout, Sealer, Mortar	\$385.52	\$385.52	Pending
7/29/2014	31901 ACI	Stover Carpet and Drapes Retail Carpet for Haysboro		\$1,684.00	\$1,684.00	Pending
		Eyestone Hunt	Floor Tile for entry area	\$1,198.40	\$1,198.40	Pending
Total				\$10,103.33	\$10,103.33	
Costs Outside Construction Contract						
7/29/2013	10328390-0	Smart Postal	Blue Prints for Secure Entry Middle School and Digwood	\$947.57	\$947.57	Paid
8/29/2013	10328390-0	Standard and Form	Bond Rating Services	\$5,000.00	\$5,000.00	Paid
3/3/2014	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
4/11/2014	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
7/14/2014	10328390-0	Commerce Bank	Acceptance and set up fee	\$83.34	\$83.34	Paid
7/29/2014	10328390-0	Lowe's	Grout, Sealer, Mortar	\$385.52	\$385.52	Pending
7/29/2014	10328390-0	Stover Carpet and Drapes Retail Carpet for Haysboro		\$1,684.00	\$1,684.00	Pending
		Eyestone Hunt	Floor Tile for entry area	\$1,198.40	\$1,198.40	Pending
Total				\$10,103.33	\$10,103.33	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Expenditures for Charge Beach Elementary Construction						
Monday, August 11, 2014						
Architectural Services						
4/19/2013	30523 ACI	Bohind	Complete Schematic Design	\$38,838.33	\$38,838.33	Paid
5/21/2013	30428 ACI	Bohind	50% Design Development	\$65,892.14	\$65,892.14	Paid
6/21/2013	30523 ACI	Bohind	50% Design Development	\$65,892.15	\$65,892.15	Paid
7/29/2013	30523 ACI	Bohind	30% Construction Documents	\$87,847.41	\$87,847.41	Paid
8/16/2013	30785 ACI	Bohind	30% Construction Documents/Consultants	\$99,250.91	\$99,250.91	Paid
10/29/2013	31023 ACI	Bohind	30% Construction Documents/Consultants	\$92,471.77	\$92,471.77	Paid
11/29/2013	31095 ACI	Bohind	30% Construction Documents/Consultants	\$12,290.17	\$12,290.17	Paid
12/17/2013	31176 ACI	Bohind	Reimburse payment for building documents	\$8,000.33	\$8,000.33	Paid
4/16/2014	31538 ACI	Bohind	Fee for Contract Administration/Structural Engineer/Civil Surveyor/Bid	\$4,822.50	\$4,822.50	Paid
5/19/2014	31618 ACI	Bohind	Fee for Contract Administration/Civil Engineer	\$5,134.08	\$5,134.08	Paid
6/12/2014	31700 ACI	Bohind	Fee for Contract Administration	-\$38,161.73	-\$38,161.73	Paid
Total				\$625,082.75	\$625,082.75	
Costs Outside Construction Contract						
7/29/2013	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
7/29/2013	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
8/12/2013	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
Total				\$4,976.73	\$4,976.73	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Expenditures for Charge Beach Elementary Construction						
Monday, August 11, 2014						
Construction						
10/29/2013	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
11/29/2013	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
1/13/2014	10328390-0	Smart Postal	Blue Prints for Degwood	\$1,658.91	\$1,658.91	Paid
3/7/2014	11000	Palmetton Permits	Soil Testing/Muckin' Field Density	\$1,161.75	\$1,161.75	Paid
3/10/2014	11533	Palmetton Permits	Soil Testing/Muckin' Field Density	\$5,869.55	\$5,869.55	Paid
4/11/2014	11732	Palmetton Permits	Soil Testing/Muckin' Field Density	\$88.33	\$88.33	Paid
4/22/2014	2778	Smart Postal	Conveying Plan Blue Prints	\$5,452.85	\$5,452.85	Paid
4/22/2014	2778	Smart Postal	Conveying Plan Blue Prints	\$24.62	\$24.62	Paid
4/22/2014	2778	Smart Postal	Conveying Plan Blue Prints	\$5,772.18	\$5,772.18	Paid
4/22/2014	12441	Palmetton Permits	Materials Testing	\$10,571.08	\$10,571.08	Paid
4/22/2014	12469	Palmetton Permits	Materials Testing	\$4,593.67	\$4,593.67	Paid
7/25/2014	12469	Palmetton Permits	Materials Testing	\$132,686.68	\$132,686.68	Paid
Total				\$178,096.01	\$178,096.01	
Construction						
1/9/2014	1780	Curtis Mares	50 Payment Application 1	\$272,105.01	\$272,105.01	Paid
1/9/2014	1780	Curtis Mares	50 Payment Application 2	\$63,628.74	\$63,628.74	Paid
1/9/2014	1780	Curtis Mares	50 Payment Application 3	\$63,628.74	\$63,628.74	Paid
1/9/2014	1801	Curtis Mares	50 Payment Application 4	\$38,939.31	\$38,939.31	Paid
4/25/2014	1813	Curtis Mares	50 Payment Application 5	\$16,706.23	\$16,706.23	Paid
4/25/2014	1823	Curtis Mares	50 Payment Application 6	\$762,708.00	\$762,708.00	Paid
6/29/2014	1841	Curtis Mares	50 Payment Application 7	\$918,768.29	\$918,768.29	Paid
7/29/2014	1851	Curtis Mares	50 Payment Application 8	\$932,056.11	\$932,056.11	Pending
Total				\$4,965,090.75	\$4,965,090.75	
Grand Total						
				\$178,096.01	\$178,096.01	
				\$4,965,090.75	\$4,965,090.75	
				\$5,143,186.76	\$5,143,186.76	

Expenditures for Hurricane Deck Elementary Construction

Monday, August 11, 2014

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Architectural Services						
4/15/2013	30323	ACI-Boland	Complete Schematic Design	\$66,937.56	\$66,937.56	Paid
5/21/2013	30429	ACI-Boland	50% Design Development	\$45,958.37	\$45,958.37	Paid
6/21/2013	30524	ACI-Boland	50% Design Development	\$45,958.37	\$45,958.37	Paid
7/29/2013	30629	ACI-Boland	33% Construction Documents	\$75,711.00	\$75,711.00	Paid
8/19/2013	30627	ACI-Boland	33% Construction Documents/Revisions	\$205,121.15	\$163,121.15	Paid
10/23/2013	31024	ACI-Boland	33% Construction Documents/Revisions - Spec Books	\$65,800.09	\$65,800.09	Paid
11/13/2013	31093	ACI-Boland	Reimburse for bidding documents	\$4,508.99	\$4,508.99	Paid
11/19/2013	31107	ACI-Boland	Bidding/Negotiation/Civil and Landscape Consultant	\$116,600.51	\$116,600.51	Paid
12/17/2013	31177	ACI-Boland	Fee for Contract Administration/Civil Engineer	\$133,830.26	\$133,830.26	Paid
1/29/2014	31245	ACI-Boland	Soils Stability Study	\$4,391.00	\$4,391.00	Paid
4/15/2014	31255	ACI-Boland	Contract Administration/Civil Engineer	\$7,376.66	\$7,376.66	Paid
6/16/2014	31659	ACI-Boland	Contract Administration/Civil Engineer	\$10,242.62	\$10,242.62	Paid
7/14/2014	31883	ACI-Boland	Contract Administration	\$6,838.42	\$6,838.42	Pending
Total				\$597,386.03	\$550,557.61	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
7/26/2013	1600	Ridge Excavation	Clearing for site boring	\$1,400.00	\$1,400.00	Paid
8/15/2013	1654	Ridge Excavation	Clearing for site boring	\$300.00	\$300.00	Paid
10/9/2013	58	Fire Protection Building Permits	58 Fire Protection Building Permits	\$11,880.00	\$11,880.00	Paid
12/16/2013		Ridge Excavation	Base Rock for moving Parking Lot	\$2,365.00	\$2,365.00	Paid
2/7/2014	11403	Palmetton Perish Soil Testing	11403 Palmetton Perish Soil Testing	\$3,859.70	\$3,859.70	Paid
3/10/2014	11626	Palmetton Perish Soil Testing	11626 Palmetton Perish Soil Testing	\$8,889.15	\$8,889.15	Paid
4/16/2014	31731	Palmetton Perish Soil Testing	31731 Palmetton Perish Soil Testing and Lab Fee	\$8,889.15	\$8,889.15	Paid
3/13/2014	17357	Co-Mo Electric	Movement of electrical poles and service	\$13,000.00	\$13,000.00	Paid
4/10/2014	23177	Co-Mo Electric	Service fee for movement of electrical service	\$150.00	\$150.00	Paid
5/5/2014	11959	Palmetton Perish Materials Testing	11959 Palmetton Perish Materials Testing	\$9,536.73	\$2,516.73	Paid
6/25/2014	12355	Palmetton Perish Materials Testing	12355 Palmetton Perish Materials Testing	\$7,788.21	\$7,788.21	Paid
6/23/2014	2044-30	Clark Mearns	Removed Playground Equipment	\$7,650.00	\$7,650.00	Paid
7/29/2014	13410	Palmetton Perish Materials Testing	13410 Palmetton Perish Materials Testing	\$4,666.78	\$4,666.78	Pending
Total				\$77,653.90	\$67,987.12	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
12/24/2013			1 Billes	\$61,292.94	\$61,292.94	Paid
1/23/2014			2 Billes	\$91,377.41	\$91,377.41	Paid
2/20/2014			4 Billes	\$49,496.93	\$49,496.93	Paid
3/19/2014			5 Billes	\$291,564.33	\$18,784.73	Paid
4/25/2014			6 Billes	\$291,564.33	\$18,784.73	Paid
5/22/2014			6 Billes	\$291,564.33	\$18,784.73	Paid
6/23/2014			7 Billes	\$1,104,522.15	\$1,104,522.15	Paid
7/24/2014			8 Billes	\$774,893.47	\$714,893.47	Paid
Total				\$3,956,995.40	\$2,952,264.20	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
7/24/2013	10328390-0	DNR	Permit Fee	\$300.00	\$300.00	Paid
			Standard and Pcc-Bond Bidding Services	\$5,000.00	\$5,000.00	Paid
Total				\$5,300.00	\$5,300.00	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
7/24/2013	10328390-0	DNR	Permit Fee	\$300.00	\$300.00	Paid
			Standard and Pcc-Bond Bidding Services	\$5,000.00	\$5,000.00	Paid
Total				\$5,300.00	\$5,300.00	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
7/24/2013	10328390-0	DNR	Permit Fee	\$300.00	\$300.00	Paid
			Standard and Pcc-Bond Bidding Services	\$5,000.00	\$5,000.00	Paid
Total				\$5,300.00	\$5,300.00	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
7/24/2013	10328390-0	DNR	Permit Fee	\$300.00	\$300.00	Paid
			Standard and Pcc-Bond Bidding Services	\$5,000.00	\$5,000.00	Paid
Total				\$5,300.00	\$5,300.00	

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
Construction						
7/24/2013	10328390-0	DNR	Permit Fee	\$300.00	\$300.00	Paid
			Standard and Pcc-Bond Bidding Services	\$5,000.00	\$5,000.00	Paid
Total				\$5,300.00	\$5,300.00	



ARCHITECTS
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403
 Telephone: 410-293-9600
 Fax: 410-293-9602

July 28, 2014

Dr. Tim Hines
 14011 Riva Ridge School District
 PO Box 14033
 Campden MD 20746-1403

RE: CHANGE ORDER NO. 1
 Camberton Secure Entry Project
 Northeast Elementary
 Oak Ridge Intermediate Schools

Dear Tim:

Enclosed please find three (3) copies of Change Order No. 1 for the Secure Entry Project at Northeast and Oak Ridge schools. We have reviewed the costs and time item acceptable for \$3,051.50. Change includes adding a built in desk and cabinet in a shift at Northeast Elementary School. Also including the cost for Building Permit Fee. Please sign all copies and return them to our office for further processing.

Should you have any questions, please do not hesitate to contact our office at your convenience.

Sincerely,

ACHROLAND, INC.

Ann Lawler
 Ann Lawler
 Associate/Architect

Enclosures

cc: File 3-15000, Kerry Doleman

AIA Document G701 - 2001

Change Order

PROJECT (Name and address):
 Secure Entry Project
 Northeast Elementary School
 Oak Ridge Intermediate Schools

OWNER: OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CHANGE ORDER NUMBER: 01
 DATE: July 28, 2014

TO CONTRACTOR (Name and address):
 Achroland, Inc.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403

ARCHITECT'S PROJECT NUMBER: 3-1403
 CONTRACT DATE: March 27, 2014
 CONTRACT FOR: General Construction

THE CONTRACT IS AMENDED AS FOLLOWS:
 (Provide, where applicable, any amended contract documents previously received from the Contractor. Attach copies of all amendments to this Change Order.)
 1. Provide subcontractor for building permit.
 2. Provide subcontractor for building permit.

Total Add \$3,051.50
 \$ 11,000.00
 \$ 100.00
 \$ 100.00
 \$ 27,000.00

NOTE: This Change Order does not include changes to the Contract Sum. Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order. Changes to the Contract Sum, Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order are not included in this Change Order.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ACHROLAND, INC.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403
 BY SIGNATURE: *Ann Lawler*
 DATE: 7-28-14

AIA Document G701 - 2001

Change Order

PROJECT (Name and address):
 Secure Entry Project
 Northeast Elementary School
 Oak Ridge Intermediate Schools

OWNER: OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CHANGE ORDER NUMBER: 01
 DATE: July 28, 2014

TO CONTRACTOR (Name and address):
 Achroland, Inc.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403

ARCHITECT'S PROJECT NUMBER: 3-1403
 CONTRACT DATE: March 27, 2014
 CONTRACT FOR: General Construction

THE CONTRACT IS AMENDED AS FOLLOWS:
 (Provide, where applicable, any amended contract documents previously received from the Contractor. Attach copies of all amendments to this Change Order.)
 1. Provide subcontractor for building permit.
 2. Provide subcontractor for building permit.

Total Add \$3,051.50
 \$ 11,000.00
 \$ 100.00
 \$ 100.00
 \$ 27,000.00

NOTE: This Change Order does not include changes to the Contract Sum. Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order. Changes to the Contract Sum, Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order are not included in this Change Order.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ACHROLAND, INC.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403
 BY SIGNATURE: *Ann Lawler*
 DATE: 7-28-14

AIA Document G701 - 2001

Change Order

PROJECT (Name and address):
 Camberton Secure Entry Project
 Northeast Elementary School
 Oak Ridge Intermediate Schools

OWNER: OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CHANGE ORDER NUMBER: 01
 DATE: July 28, 2014

TO CONTRACTOR (Name and address):
 Achroland, Inc.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403

ARCHITECT'S PROJECT NUMBER: 3-1403
 CONTRACT DATE: March 27, 2014
 CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:
 (Provide, where applicable, any amended contract documents previously received from the Contractor. Attach copies of all amendments to this Change Order.)
 1. Provide subcontractor for building permit.
 2. Provide subcontractor for building permit.

Total Add \$3,051.50
 \$ 11,000.00
 \$ 100.00
 \$ 100.00
 \$ 27,000.00

NOTE: This Change Order does not include changes to the Contract Sum. Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order. Changes to the Contract Sum, Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order are not included in this Change Order.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ACHROLAND, INC.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403
 BY SIGNATURE: *Ann Lawler*
 DATE: 7-28-14

AIA Document G701 - 2001

Change Order

PROJECT (Name and address):
 Camberton Secure Entry Project
 Northeast Elementary School
 Oak Ridge Intermediate Schools

OWNER: OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CHANGE ORDER NUMBER: 01
 DATE: July 28, 2014

TO CONTRACTOR (Name and address):
 Achroland, Inc.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403

ARCHITECT'S PROJECT NUMBER: 3-1403
 CONTRACT DATE: March 27, 2014
 CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:
 (Provide, where applicable, any amended contract documents previously received from the Contractor. Attach copies of all amendments to this Change Order.)
 1. Provide subcontractor for building permit.
 2. Provide subcontractor for building permit.

Total Add \$3,051.50
 \$ 11,000.00
 \$ 100.00
 \$ 100.00
 \$ 27,000.00

NOTE: This Change Order does not include changes to the Contract Sum. Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order. Changes to the Contract Sum, Contract Time or Guaranteed Maximum Price which have been amended by a separate Change Order are not included in this Change Order.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ACHROLAND, INC.
 1312 E. 9th Street, Suite 200
 Annapolis, MD 21403
 BY SIGNATURE: *Ann Lawler*
 DATE: 7-28-14

PROPOSAL
 Date: 7/24/2014

GENERAL CONTRACTORS
 Since 1939

BALES

1901 Historic 88 W
 Weymouth, MD 20687

Phone: (410) 374-9303
 Fax: (410) 374-9303
 Email: gary.bales@bales.com

WORK TO BE PERFORMED BY:
 CAMBERTON SECURE ENTRY

PROPOSAL SUBMITTED TO:
 MS CORNELL LAUER
 ACHROLAND
 P.O. Box 14033
 Campden, MD 20746

Price
 \$3750.00

We hereby propose to furnish the materials and perform the labor necessary for the completion of the work described in the attached drawings and specifications. Our proposal is based on the drawings and specifications as shown and is subject to the conditions set forth in the attached proposal form.

We will perform the above for the sum of: **TOTAL \$3750.00**

All materials to be furnished by us are specified in the work to be performed in accordance with the drawings and specifications. Our proposal is based on the drawings and specifications as shown and is subject to the conditions set forth in the attached proposal form.

Respectfully submitted,
GA
 Gary Aguilera

City Architect

Acceptance of Proposal

Room # _____
 Date: 7/23/2014
 Scale: NTS

Secure Entry Hardware/ Oak Ridge School

KS Wood Products, Inc.
 1501 E. 9th Street, Suite 200
 Annapolis, MD 21403
 Phone: (410) 293-9600



GENERAL CONTRACTORS

PROPOSAL

7/24/2014

Date:

Bales Construction Co., Inc.
1801 Hancock Blvd
Wynnewater, MO 65653

Phone: (657) 774-0300
Fax: (657) 774-8189
Email: giv.kubik@bales.com

PROPOSAL SUBMITTED TO:

MS. CONNIE LAUER

AGI BOLLARD

816-793-6900

816-793-6900

WORK TO BE PERFORMED AT:

CAMBERTON SECURE ENTRY

Item	Description	Quantity	Unit Price	Total
1	Provide and install the materials and perform the labor necessary for the construction of the following items:	1	\$15.00	\$15.00
2	Provide and install the materials and perform the labor necessary for the construction of the following items:	1	\$68.00	\$68.00
	Total			\$83.00

We will perform the above for the sum of:

Total: \$83.00

All materials to be specified and the above work to be performed in accordance with the drawings and specifications attached hereto and contained in a separate sheet marked as indicated.

Upon Approval, please return original copy.

Respectfully submitted,

[Signature]

Gay Augenstein

Acceptance of Proposal



GENERAL CONTRACTORS

PROPOSAL

7/24/2014

Date:

Bales Construction Co., Inc.
1801 Hancock Blvd
Wynnewater, MO 65653

Phone: (657) 774-0300
Fax: (657) 774-8189
Email: giv.kubik@bales.com

PROPOSAL SUBMITTED TO:

MS. CONNIE LAUER

AGI BOLLARD

816-793-6900

816-793-6900

WORK TO BE PERFORMED AT:

CAMBERTON SECURE ENTRY

Item	Description	Quantity	Unit Price	Total
1	Provide and install the materials and perform the labor necessary for the construction of the following items:	1	\$2,500.00	\$2,500.00
2	Provide and install the materials and perform the labor necessary for the construction of the following items:	1	\$1,000.00	\$1,000.00
	Total			\$3,500.00

We will perform the above for the sum of:

Total: \$3,500.00

All materials to be specified and the above work to be performed in accordance with the drawings and specifications attached hereto and contained in a separate sheet marked as indicated.

Upon Approval, please return original copy.

Respectfully submitted,

[Signature]

Gay Augenstein

Acceptance of Proposal

Gay Augenstein

To: Kerry Dickmann (kiddickman@camdentonmo.gov)

From: Gay Augenstein (gaugenstein@camdentonmo.gov)

Date: Thursday, June 20, 2014 8:29 AM

Subject: R.E. Camberton Secure Entry Building Permit

Hi Gay,

Go ahead and we will reimburse you

for the permit fee.

Thank you for your patience.

Best regards,

Kerry Dickmann

City of Camberton

Subject: Camberton Secure Entry Building Permit

Good afternoon Kerry,

I am planning to pick up our building permit tomorrow and just was informed there is a fee of \$750.00.

In order to keep things moving, would you want Bales to write a check and have the school reimburse us for the fee?

Please let me know what would be easier.

Thanks,

Gay

Gay Augenstein

Bales Construction Co.

314-793-3316

gaugenstein@gmail.com

- CITY OF CAMBERTON
- AMOUNT \$ 738.00
- JOB 14-008

Original Copy

Application Copy

Accepted Copy

JUN 23 2014

City of Camberton

1801 Hancock Blvd

Wynnewater, MO 65653

Phone: (657) 774-0300

Fax: (657) 774-8189

City: Wynnewater, MO

County: St. Louis

State: MO

Zip: 65653

City: Wynnewater, MO

County: St. Louis

State: MO

Zip: 65653

City: Wynnewater, MO

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State: MO

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City: Wynnewater, MO

County: St. Louis

State: MO

Zip: 65653

City: Wynnewater, MO

PERMIT EXPIRES 1 YEAR FROM DATE OF ISSUE

Secure Entries
Change Orders

CHANGE ORDER NO. 1
HAW & OH

Provide new built-in desk at Haw reception area.	\$ 3,190.00
Delete sink proposed at Haw work room 107	\$ (896.50)
Provide reimbursement for building permit	\$ 736.00
TOTAL INCREASE	\$ 3,031.50

BALANCE

\$ 3,031.50

OBE Construction
Change Orders

CHANGE ORDER NO. 1
OBE

Change food service subcontractor to Ford Restaurant Supply	\$ 1,450.00
City requests: add door signs	\$ 404.00
Delete AWI certification paperwork	\$ (3,500.00)
Revisions to lift station retention chambers as City requested	\$ 5,540.00
Deduct for interior door signage and exterior blog letters	\$ (15,182.00)
TOTAL DECREASE	\$ (11,288.00)

CHANGE ORDER NO. 2
OBE

Revise location of fire dept connection as req by Fire Marshal	\$ 5,424.00
Mass rock removal	\$ 90,365.85
TOTAL INCREASE	\$ 95,789.85

CHANGE ORDER NO. 3
OBE

Sewer line connection to main on Nichols Road	\$ (7,700.00)
Change floor height (Revised 5/1 - 5/11/14)	\$ 48,366.00
TOTAL INCREASE	\$ 40,666.00

BALANCE

\$ 125,167.85

HD Construction
Change Orders

CHANGE ORDER NO. 1
HD

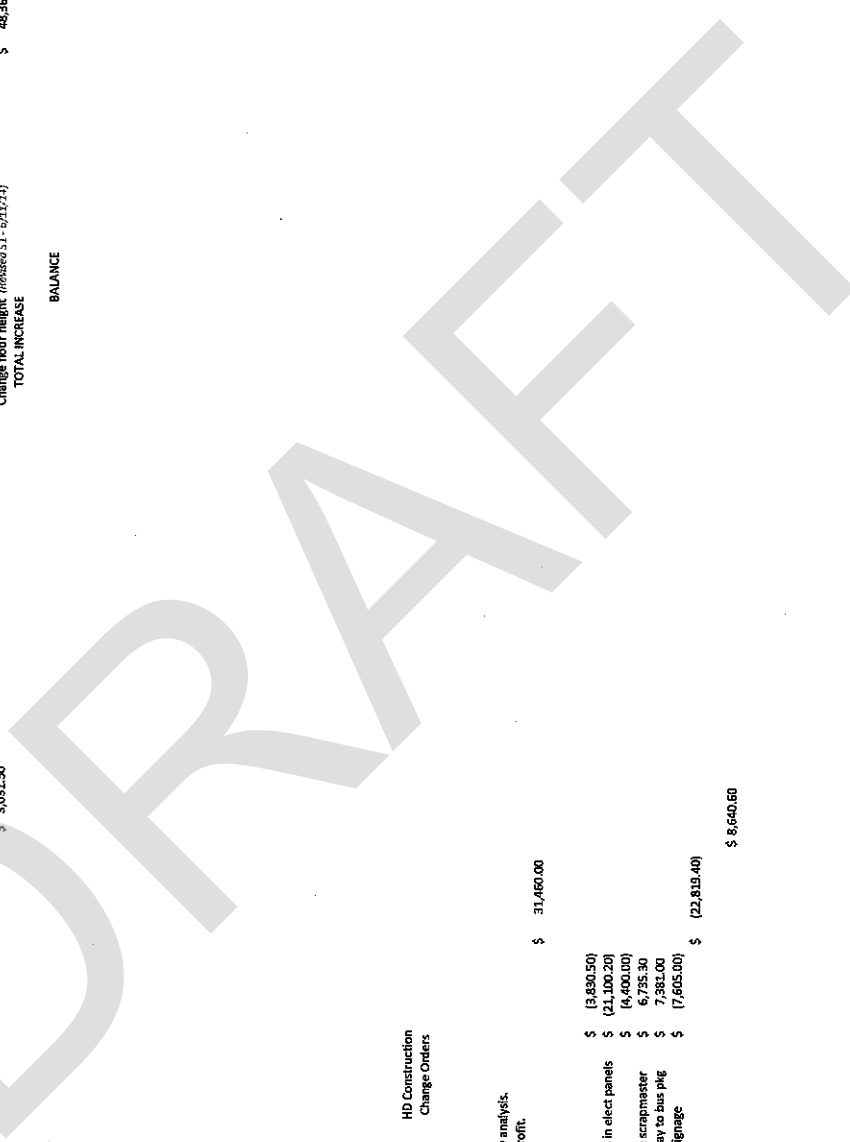
Construct Rock Buttress as part of slope stability analysis.	
Material, labor, equipment, Bales overhead & profit.	\$ 31,460.00
TOTAL INCREASE	\$ 31,460.00

CHANGE ORDER NO. 2
HD

Delete fiber mesh from concrete slabs	\$ (3,830.50)
Substitute aluminum feeders for copper feeders in elect panels	\$ (21,100.20)
Substitute alternate refrigerant piping	\$ (4,400.00)
Addition of floor sink to properly service kitchen scrapmaster	\$ 6,735.30
Addition of concrete culvert under north driveway to bus pkg	\$ 7,382.00
Delete dedication plaque, interior and exterior signage	\$ (7,605.00)
TOTAL DEDUCT	\$ (22,819.40)

BALANCE

\$ 8,640.60





ACI/BOLAND, INC. - KANSAS CITY
 1421 E 104th Street, Suite 100
 Kansas City, Missouri 64131
 T. 816.763.9500
 F. 816.763.0797

TRANSMITTAL

Date: July 25, 2014
 To: Tim Hedfield
 Camdenton R-III School District
 District
 PO Box 1409
 Camdenton MO 65020-1409

From: Michael Kautz
 Project Name: Hurricane Deck Elementary
 Camdenton R-III School District

Project No: 3-13021

pc: Sent via:

Enclosed herewith:

Quantity	Date	Description
1	7/11/2014	Palmerston & Parrish Invoice No. 12410

Remarks:
 Tim,

We have reviewed these invoices and find them acceptable for payment.

Michael

Palmerston & Parrish, Inc
 4168 W Kearney St
 Springfield, MO 65803-9509
 (417) 894-6000

3-13021

Camdenton R-III School District (c/o ACI)
 c/o ACI Boland Architects
 1421 E 104th St, Ste 100
 Kansas City, MO 64131

Invoice number 12410
 Date 07/11/2014

Project 218034 Hurricane Deck Elementary -
 Sunrise Beach, MO

Attn: Connie Lauer

Labor
 Field

	Date	Hours	Rate	Billed Amount
Obs-Clean Rock Ray A. Auferio	06/18/2014	1.00	54.00	54.00
Travel Ray A. Auferio	06/03/2014	1.50	54.00	81.00
	06/04/2014	1.50	54.00	81.00
	06/05/2014	1.50	54.00	81.00
	06/06/2014	1.50	54.00	81.00
	06/11/2014	1.50	54.00	81.00
	06/12/2014	1.50	54.00	81.00
	06/16/2014	1.50	54.00	81.00
	06/17/2014	1.50	54.00	81.00
	06/20/2014	1.50	54.00	81.00
	06/24/2014	1.50	54.00	81.00
	06/25/2014	1.50	54.00	81.00
	06/26/2014	1.50	54.00	81.00
Reinforcg Steel Ray A. Auferio	06/04/2014	0.50	54.00	27.00
	06/11/2014	0.50	54.00	27.00
	06/20/2014	0.50	54.00	27.00
	06/25/2014	0.50	54.00	27.00
	06/26/2014	0.50	54.00	27.00
Cylinder Pickup Ray A. Auferio	06/03/2014	0.50	54.00	27.00
	06/04/2014	0.50	54.00	27.00
	06/05/2014	0.50	54.00	27.00
	06/06/2014	0.50	54.00	27.00
	06/17/2014	0.50	54.00	27.00
	06/19/2014	0.50	54.00	27.00
	06/20/2014	0.50	54.00	27.00

Camdenton R-III School District (c/o ACI) Invoice number 12410 Invoice date 07/11/2014
 Page 1 of 3

Camdenton R-III School District (c/o ACI)
 Project 218034 Hurricane Deck Elementary - Sunrise Beach, MO

Invoice number 12410
 Date 07/11/2014

Unit Fees

Lab

	Units	Rate	Billed Amount
FIELD DENSITY NUCLEAR	12.00	10.00	120.00
GROUT MOLDS	8.00	3.00	24.00
TEST MOLDS	25.00	1.80	45.00
CONCRETE CYLINDERS, TESTED	25.00	12.00	300.00
Invoice total			4,886.78

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
12265	06/19/2014	7,788.21		7,788.21			
12410	07/11/2014	4,886.78	4,886.78				
Total		12,454.99	4,886.78	7,788.21	0.00	0.00	0.00

Camdenton R-III School District (c/o ACI)
 Project 218034 Hurricane Deck Elementary - Sunrise Beach, MO

Invoice number 12410
 Date 07/11/2014

Labor

Field

	Date	Hours	Rate	Billed Amount
Cylinder Pickup Ray A. Auferio	06/24/2014	0.50	54.00	27.00
	06/25/2014	0.50	54.00	27.00
	06/26/2014	0.50	54.00	27.00
Footing Exc Obs Ray A. Auferio	06/04/2014	0.50	54.00	27.00
	06/11/2014	0.50	54.00	27.00
	06/25/2014	0.50	54.00	27.00
	06/26/2014	0.50	54.00	27.00
Concrete Ray A. Auferio	06/04/2014	1.00	54.00	54.00
	06/11/2014	1.56	54.00	81.00
	06/20/2014	6.50	54.00	351.00
	06/25/2014	1.50	54.00	81.00
	06/26/2014	1.00	54.00	54.00
Nuclear Density Ray A. Auferio	06/17/2014	4.00	54.00	216.00
	06/18/2014	1.00	54.00	54.00
	06/20/2014	1.00	54.00	54.00
Masonry Ray A. Auferio	06/03/2014	1.00	54.00	54.00
	06/11/2014	1.00	54.00	54.00
	06/16/2014	1.00	54.00	54.00
Office				
Report Prep Janice R. Hatch	06/03/2014	0.50	52.00	26.00
	06/11/2014	0.25	52.00	13.00
	06/26/2014	0.50	52.00	26.00
Unit Fees				
Field				
MILEAGE		1,934.00	0.87	1,285.78
Lab				
2X2X2 MORTAR CUBE		8.00	12.00	72.00
3X3X6 GROUT PRISM		8.00	13.00	104.00

Camdenton R-III School District (c/o ACI) Invoice number 12410 Invoice date 07/11/2014
 Page 2 of 3

Camdenton R-III School District (c/o ACI) Invoice number 12410 Invoice date 07/11/2014
 Page 3 of 3

APPLICATION FOR PAYMENT - CONTINUATION SHEET

Page 3 of 5 Pages

Application No: 8

Project No: 7912/2014

Contract Date: 11/21/2013

Architect Project:

Contractor: Ball Construction Co. Inc.

Table with 11 columns: A, B, C, D, E, F, G, H, I, J, K. Rows include items like Concrete, Structural Excavation, Microtrench/Sheet Pile, etc.

Software by: PBA Software Systems, Inc. 14810-2016 Copyright 2013

APPLICATION FOR PAYMENT - CONTINUATION SHEET

Page 4 of 5 Pages

Application No: 8

Project No: 7912/2014

Contract Date: 11/21/2013

Architect Project:

Contractor: Ball Construction Co. Inc.

Table with 11 columns: A, B, C, D, E, F, G, H, I, J, K. Rows include items like Floor Coverings, Plastic Wrapped Panels, Forming, etc.

Software by: PBA Software Systems, Inc. 14810-2016 Copyright 2013

APPLICATION FOR PAYMENT

Page 1 of 5 Pages

Application No: 8

Project No: 7912/2014

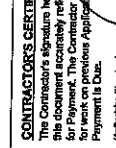
Contract Date: 11/21/2013

Architect Project:

Contractor: Ball Construction Co. Inc.

Table with 11 columns: A, B, C, D, E, F, G, H, I, J, K. Rows include items like Concrete, Structural Excavation, Microtrench/Sheet Pile, etc.

Software by: PBA Software Systems, Inc. 14810-2016 Copyright 2013



Contractor's Certification text regarding knowledge and payment.

Architect's Certification text regarding observations and payment.

Amount Certified section with handwritten values.

APPLICATION FOR PAYMENT - CONTINUATION SHEET

Page 2 of 5 Pages

Application No: 8

Project No: 7912/2014

Contract Date: 11/21/2013

Architect Project:

Contractor: Ball Construction Co. Inc.

Table with 11 columns: A, B, C, D, E, F, G, H, I, J, K. Rows include items like Submit Exchange Allowance, Misc. Steel Allowance, Reinforcing Steel Allowance, etc.

Software by: PBA Software Systems, Inc. 14810-2016 Copyright 2013

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Encls:

Bates Const. Co. Inc.
 1801 HISTORIC 68 WEST
 WAYNESVILLE, MO 65663
 Camdenton R-III School District
 17700 N. Highway 60
 Camdenton, MO 65820
 Addn & Alt to Hurricane Deck Elem.
 16894 N. State Hwy 5
 Searles Bluff, MO
 Application No: #13079
 Application Date: 7/24/2014
 Period To: 7/31/2014
 Contract Date: 11/21/2013
 Architect Project:

A	B	C	D	E	F	G	H	I	J
Item No.	Description of Work	Contract Value	From Previous Applications (C or D)	From Previous Applications (E or F)	Amount Shown (D or E)	Total Completed to Date (G or H)	% (G/H)	Balance To Finish (I - G)	Retainage (If Variable Rate)
75	HVAC	1,281,082.00	0.00	0.00	0.00	0.00	0	1,281,082.00	0.00
76	Electrical	1,019,000.00	188,508.48	65,680.20	0.00	222,288.68	22	796,711.32	22,228.87
77	Paint	851,800.00	136,470.00	46,946.10	0.00	186,289.86	28	665,510.14	18,928.80
78	Alternate 1: Toilet Pediflors	7,200.00	0.00	0.00	0.00	0.00	0	7,200.00	0.00
79	Alternate 2: Luxury Vinyl Tile	23,800.00	0.00	0.00	0.00	0.00	0	23,800.00	0.00
80	Alternate 3: Resinous Flooring	13,800.00	0.00	0.00	0.00	0.00	0	13,800.00	0.00
81	Alternate 4: Concrete Play Area	25,000.00	0.00	0.00	0.00	0.00	0	25,000.00	0.00
82	Change Order# 1	31,460.00	31,460.00	0.00	0.00	31,460.00	100	0.00	3,146.00
		13,081,260.00	3,280,843.88	1,092,318.00	0.00	4,372,161.86	33	8,709,098.14	438,006.21

Software by: Paul Software Systems, Inc. 1-800-853-5186 Copyright ©

INVOICE

Remit Payment to: ACI/Boland, Inc.
 1421 E. 104th Street, Suite 100
 Kansas City, Missouri 64131
 T. 816.763.9600 F. 816.763.9787



Camdenton R-III School District
 Dr. Tim Hadfield, Superintendent
 P.O. Box 1409
 Camdenton, MO 65020-1409

July 24, 2014
 Project No: 3-13021.00
 Invoice No: 0031688

Project 3-13021.00 Camdenton SD Hurricane Deck Elementary
INVOICE FOR PROFESSIONAL SERVICES:

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Schematic Design	15.00	85,355.22	100.00	85,355.22
Design Development	20.00	113,806.88	100.00	113,806.88
Construction Documents	40.00	227,613.82	100.00	227,613.82
Bidding/Negotiation	5.00	28,451.74	100.00	28,451.74
Contract Administration	20.00	113,806.86	25.00	28,451.74
Total Earned				483,679.58
Previous Fee Billing				478,851.18
Current Fee Billing				6,828.42
Total Fee				968,359.18
TOTAL THIS INVOICE				\$6,828.42

Outstanding Invoices	Number	Date	Balance
	0031688	6/8/2014	10,242.62
Total			10,242.62

Respectfully Submitted:
 Michael Kautz

Request and Authorization for Payment

CLIENT INFORMATION:
 Name: University of Illinois at Chicago
 Address: 616 North Dearborn Street
 Chicago, IL 60607
 Phone: (312) 996-3234
 Fax: (312) 996-3234

REQUEST FOR PAYMENT:
 Invoice No.: 100-000000
 Date: 10/15/00
 Amount: \$5,000.00

ACCOUNT INFORMATION:
 Account Name: University of Illinois at Chicago
 Account No.: 100-000000
 Payment Method: ACH

TERMS AND CONDITIONS:
 Payment Due: Net 30
 Dispute Resolution: Binding Arbitration

APPROVALS:
 Requested By: [Signature]
 Approved By: [Signature]
 Date: 10/15/00

REQUEST FOR PAYMENT DETAIL

Item #	Description	Quantity	Unit Price	Total Price	Notes
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REQUEST FOR PAYMENT DETAIL

Item #	Description	Quantity	Unit Price	Total Price	Notes
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REQUEST FOR PAYMENT DETAIL

Item #	Description	Quantity	Unit Price	Total Price	Notes
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REQUEST FOR PAYMENT DETAIL

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REQUEST FOR PAYMENT DETAIL

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REQUEST FOR PAYMENT DETAIL

Item #	Description	Quantity	Unit Price	Total Price	Notes
1

Certified Payroll Report

Page 1 of 1

Category	Amount
Wages	1000.00
Benefits	200.00
Taxes	150.00
Other	50.00
Total	1400.00

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Certified Payroll Report

Page 1 of 1

Category	Amount
Wages	1000.00
Benefits	200.00
Taxes	150.00
Other	50.00
Total	1400.00

STATEMENT OF COMPLIANCE

1. I hereby certify that the information furnished on this report is true and correct to the best of my knowledge and belief, and that I am a duly qualified and licensed professional engineer or architect.

2. I am not aware of any violations of the provisions of the Davis-Bacon Act or the Equal Opportunity Act of 1961.

3. I have not received any information from any source that would cause me to believe that the information furnished on this report is not true and correct.

4. I have not received any information from any source that would cause me to believe that the contractor is not in compliance with the provisions of the Davis-Bacon Act or the Equal Opportunity Act of 1961.

5. I have not received any information from any source that would cause me to believe that the contractor is not in compliance with the provisions of the Equal Opportunity Act of 1961.

Signature: _____
 Title: _____

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Employee Name	Rate	Hours	Total
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Signature: _____
 Title: _____

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Certified Payroll Report

Page 1 of 1

Category	Amount
Wages	1000.00
Benefits	200.00
Taxes	150.00
Other	50.00
Total	1400.00

STATEMENT OF COMPLIANCE

1. I hereby certify that the information furnished on this report is true and correct to the best of my knowledge and belief, and that I am a duly qualified and licensed professional engineer or architect.

2. I am not aware of any violations of the provisions of the Davis-Bacon Act or the Equal Opportunity Act of 1961.

3. I have not received any information from any source that would cause me to believe that the information furnished on this report is not true and correct.

4. I have not received any information from any source that would cause me to believe that the contractor is not in compliance with the provisions of the Davis-Bacon Act or the Equal Opportunity Act of 1961.

5. I have not received any information from any source that would cause me to believe that the contractor is not in compliance with the provisions of the Equal Opportunity Act of 1961.

Signature: _____
 Title: _____

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

Employee Name	Rate	Hours	Total
John Doe	15.00	40	600.00
Jane Smith	15.00	40	600.00
Bob Johnson	15.00	40	600.00
Total		120	1800.00

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Text block containing several lines of printed text, possibly a list or schedule.

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Text block with multiple lines of small print, possibly a list of items or a detailed schedule.

Text block with multiple lines of small print, possibly a list of items or a detailed schedule.

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

Item	Quantity	Unit	Value
...

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Table with multiple columns and rows, containing numerical data and text.

Table with multiple columns and rows, containing numerical data and text. Includes a signature at the bottom right.

Table with multiple columns and rows, containing numerical data and text.

DRAFT

APPLICATION FOR PAYMENT

CAP702
Page: 1 of 2

To:
Camdenton RIII School District
172 Dare Boulevard
Camdenton, Mo 65020

PROJECT:
#14008
Secure Entry Project
Hawthorn Elementary School
Oak Ridge Intermediate School

Application No.: 3 Application Date: JUL 24, 2014 Period To: JUL 31, 2014 Contract Date: MAR 13, 2014
Project No:

From Contractor:
Bailes Const. Co. Inc.
1901 HISTORIC 88 WEST
WAYNESVILLE, MO 65583

MAJORITIES:
ACI Boland Architects
1421 E 14th St. Suite 100
Kansas City, MO 64131

Distribution List: Owner Construction Mgr
 Architect Field
 Contractor Other

CONTRACT FOR:

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 118,000.00
2. Net of Change Orders: \$ 0.00
3. Net Amount of Contract: \$ 118,000.00
4. Total Completed & Stored to Date: \$ 118,000.00
5. Retainage Summary:
 - a. 10.00 % of Completed Work \$ 11,800.01
 - b. 10.00 % of Stored Material \$ 0.00
 Total Retainage: \$ 11,800.01
6. Total Completed Less Retainage: \$ 104,399.99
7. Less Previous Applications: \$ 22,874.82

8. Current Payment Due, This Application: \$ 81,525.10

9. Contract Balance (Including Retainage): \$ 13,600.01

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders:	0.00	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) *[Signature]*

Bailes Const. Co. Inc.

Date: JUL 24, 2014

State Authorized: Missouri

County of: Pulaski

Subscribed and sworn to before

me this 24 day of July 2014

Notary Public: *[Signature]*

My Commission expires: 12-15-2016



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: ACI BOLAND

[Signature]

Date: 7-28-14

(Architect's Signature)

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APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703 Page 2 of 2 Pages

From:
Bailes Const. Co. Inc.
1901 HISTORIC 88 WEST
WAYNESVILLE, MO 65583

To:
Camdenton RIII School District
172 Dare Boulevard
Camdenton, Mo 65020

Project:
#14008
Secure Entry Project
Hawthorn Elementary School
Oak Ridge Intermediate School

Application No: 3
Application Date: 7/24/2014
Period To: 7/31/2014
Contract Date: 3/13/2014
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Properly Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C - G)	J Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	Bond	1,843.00	1,843.00	0.00	0.00	1,843.00	100	0.00	184.30
2	General Conditions	10,624.00	5,282.00	5,282.00	0.00	10,624.00	100	0.00	1,062.40
3	Demolition	8,350.00	8,350.00	0.00	0.00	8,350.00	100	0.00	835.00
4	Concrete	3,000.00	0.00	3,000.00	0.00	3,000.00	100	0.00	300.00
5	Masonry	1,000.00	0.00	1,000.00	0.00	1,000.00	100	0.00	100.00
6	Caulking and Sealants	480.00	0.00	480.00	0.00	480.00	100	0.00	48.00
7	Doors/Frames/Hardware	7,780.00	0.00	7,780.00	0.00	7,780.00	100	0.00	775.00
8	Aluminum Storefronts	28,433.00	0.00	28,433.00	0.00	28,433.00	100	0.00	2,843.30
9	MS Framing/Drywall	5,500.00	2,000.00	3,500.00	0.00	5,500.00	100	0.00	550.00
10	Suspended Ceilings	5,870.00	0.00	5,870.00	0.00	5,870.00	100	0.00	587.00
11	Floor Coverings	1,200.00	0.00	1,200.00	0.00	1,200.00	100	0.00	120.00
12	Painting	3,500.00	0.00	3,500.00	0.00	3,500.00	100	0.00	350.00
13	Casework	13,000.00	0.00	13,000.00	0.00	13,000.00	100	0.00	1,300.00
14	Plumbing	2,000.00	0.00	0.00	0.00	0.00	0	2,000.00	0.00
15	HVAC	2,500.00	0.00	2,500.00	0.00	2,500.00	100	0.00	250.00
16	Electrical	13,280.00	8,090.35	7,249.65	0.00	13,280.00	100	0.00	1,328.01
17	Profit	12,000.00	2,131.20	9,868.80	0.00	12,000.00	100	0.00	1,200.00
		118,000.00	25,416.55	90,583.45	0.00	116,000.00	98	2,000.00	11,800.01

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